

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022

MINUTES

January 17, 2008

(Regular Authority Meeting #4)

IN ATTENDANCE

Rick Frazee, FJS Research, Pinellas Park, Fl.
Tom Tripp, Attorney for PPWMD
Janet Rogers, Executive Assistant, PPWMD
Chip Herom, P.E., CDM, Tampa, Fl.
Randal A. Roberts, Streets and Drainage, City of Pinellas Park, Fl.
Mike Smith, P.E., CDM, Tampa, Fl.
Daniel Glaser, P.E., McKim & Creed, Clearwater, Fl.

ROLL CALL

Mr. Farrell – Present
Mr. Tingler – Present
Ed Taylor – Present

Chairman Charles Tingler opened Regular Authority Meeting #4 for the fiscal year 2007/2008 at 5:33 P.M.

MINUTES

Mr. Taylor made a motion to approve the minutes of the Regular Authority Meeting #3 for December 20, 2007.

Second was made by Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler.

MOTION APPROVED.

00-01-01

CHANNEL 1A – RE-CONSTRUCTION

Chip Herom, CDM stated that the contractor, Keystone Excavators is still preparing submittals, the required training on Tensar material is scheduled for next week and should be able to begin work that week or the beginning of the following week. Discussion was held on the pumps that are in place.

04-09-02

CHANNEL 1-A-2 (MCKIM & CREED)

Richard Frazee, Executive Director stated that construction is progressing well. Pictures were shown on the progress and reported that a discussion had been held with Mrs. Brock's son George, regarding the fence issue and if the paperwork was not completed and forwarded before reaching Mrs. Brock's property the District's offer would be withdrawn. Dan Glaser, McKim & Creed stated that Mrs. Brock had called in regards to the paper work and Mrs. Brock was referred back to Richard Frazee.

01-17-08

CHANNEL 1 – LARCHMONT FABRIFORM REPLACEMENT

Richard Frazee, Executive Director stated at last month's Board meeting, from the engineering RFP proposals that were received in October 2007, the Board approved McKim & Creed for this project. Tom Tripp, Attorney for the District has reviewed McKim & Creed contract. Richard Frazee, Executive Director requested a motion to approve the contract for engineering services. Mr. Farrell wanted to know what material was going to be used. Richard Frazee, Executive Director stated that Fabriform would once again be used as with the area in question it should be able to be classified as maintenance for permitting purposes plus it will be cheaper to do the replacement rather than try to patch the area. Mr. Farrell made a motion to approve contract with McKim & Creed for Two Hundred Twenty-Four Thousand Two Hundred and Sixty-Two Dollars (\$242,262.00) for engineering service on the Channel 1 – Larchmont Fabriform Replacement. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Farrell, Mr. Taylor and Mr. Tingler.

MOTION APPROVED.

03-15-07

CHANNEL 2 – CULVERT UPGRADES – GANDY BLVD.

Richard Frazee, Executive Director stated that TBE Group is working toward scheduling a meeting with St. Petersburg and a meeting with DOT. The latest schedule from TBE Group shows about a four (4) month slip to be in sink with St. Petersburg plan for bidding in December on this project.

94-10-03

CHANNEL 3 – HAINES ROAD

Richard Frazee, Executive Director stated that URS is still ready to apply ERP permit. Shelly of Lochner, County Engineer has stated they will submit draft permit package to Pinellas County by the end of January 2008 and the County has indicated a one (1) week turn around back to Lochner. Lochner will then need around one (1) to two (2) weeks to get a permit application ready for submittal to SWFWMD. This would be late February 2008 at the earliest. The return comments on our draft permit application to URS was on December 10, 2007.

03-08-02

CHANNEL 4 – 58th ST TO RAILROAD – (TBE GROUP)

Richard Frazee, Executive Director distributed pictures for the Board's review and stated that the project is moving well. An issue has come up between TBE Group and MTM Contractors on the sheet piling east of 55th Street that is in the process of being resolved. It appears shop drawings were never submitted at the beginning of the project and is just now being processed. Completion date has now been moved to April 2008.

08-16-07

CHANNEL 4 AND 4E ENHANCEMENT

Richard Frazee, Executive Director stated that CDM has submitted a draft contract and it is now being reviewed and Tom Tripp, Attorney for the District stated that the contract should be ready for the next Board meeting.

11-11-03

CHANNEL 4A – PHASE 3 – 53RD STREET TO 62ND AVE.

Chip Herom, CDM stated there are three (3) property owners that are being negotiated with and two (2) of the property owners have agreements out and should be signed by the next Board meeting. Mr. Secor is now seeking counsel to determine what his rights are. Permits are in a twenty-one day waiting period from the time of advertisement. Nothing is holding us up unless Mr. Secor continues in his legal discussions.

03-12-01

CHANNEL 5 – CITY PROJECT

Richard Frazee, Executive Director stated that construction appears to be going well and most of the sheet pile is in place

02-04-01

FEMA MAP CHANGES UPDATE

Chip Herom, CDM stated that as of this date, January 17, 2008 the report indicates the map will be out in a couple of weeks. All parties have been spoken to and the package is being prepared to go to the City of Pinellas Park.

FINANCE

a) Financial Statement for the month of December 2007.

Mr. Farrell read the financial statement for the month of December 2007. Mr. Taylor made a motion to approve the financial statement for the month of December 2007. Second was made by Mr. Tingler.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED.

b) Investment Summary

Richard Frazee, Executive Director, made the recommendation not to move any money as of this date. Mr. Taylor made the motion to approve the Investment Summary for January 2008. Second was made by Mr. Farrell. Mr. Farrell wanted clarification on Fund B and Fund A. It was explained that Fund B is the amount of funds that is being held. Mr. Farrell wants to be given information on what actual investments are in these funds. This information will be gathered and given to Mr. Farrell.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED.

c) First Quarter Budget Revision

Richard Frazee, Executive Director presented the First Quarter Budget Revision for fiscal year 2007 – 2008. A motion was made by Mr. Farrell to Approve the First Quarter Budget Revision as presented by the Executive Director. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED.

NEW BUSINESS

a) Michael Farrell – Reappointment Issues

Mr. Frazee, Executive Director informed the Board members that a presentation was made to the Pinellas County Commission and that Mike Farrell was introduced. Mike Farrell stated that he felt the Executive Director did a very impressive presentation and that the photos were excellent. A brief discussion was held on the presentation by TBE Group referencing the Tarpon Woods flooding area that was presented to Pinellas County Commissioners prior to our presentation. Michael Farrell stated that it was confirmed by the Pinellas County Commissioners legislative attorney who looked into the sun-setting and it was stated that there never was any language in the legislature that made up The Pinellas Park Water Management District about sun-setting. Tom Tripp, Attorney for the District agreed that a very well presented presentation was made by Richard Frazee and Mike Farrell. Richard Frazee, Executive Director also stated that at a FES luncheon he sat with Representative Janet Long, explained the Pinellas County Commissioners presentation and explained the clarification that there was no sun-setting provision. Rick Kriseman is presenting a bill that will require all special Districts to justify why they exist. Discussion was held on how that would not affect the District as justification could easily be made.

b) Replacement of Executive Director

Richard Frazee, Executive Director made the following suggestions:

- Fill with an experienced P.E. as the Executive Director.
- Promote from within and advertise for a less than experienced engineer.
- The Board may have other suggestions.

A discussion followed on the second recommendation which consisted of promoting the Executive Assistant and then hiring an engineer with four to five years experience. This would keep the same number of employees as present. Executive Directors position breaks down to fifty percent (50%) engineering, twenty-five percent (25%) political and community issues and twenty-five percent (25%) administrative issues. An advertisement for an engineer is to be placed with a salary range of \$60,000 to \$100,000. Richard Frazee, Executive Director and Tom Tripp, Attorney for the District are to review the resumes and provide a short amount of resumes to be presented to the Board at the next Board meeting.

c) Workers Compensation – Albert Ferguson

Richard Frazee, Executive Director stated that this was a claim that was presented before this employee was terminated from the District and has nothing to do with this claim. Tom Tripp, Attorney for the District stated that he had spoken to the Workers Compensation Attorney who stated that the employee's suit was not right as the employee was still able to receive treatment and that the action is going to be cancelled at this point.

d) Executive Directors Comments

Richard Frazee, Executive Director stated:

- He felt that items are generally going well and that the presentation to the Pinellas County Commission was well accepted and that the District should plan on a presentation every eighteen months. Also would like to send a packet to Representative Janet Long.

Pinellas Park Water Management District
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MISCELLANEOUS

A. Monthly Rainfall/Maintenance Report

The monthly report is included in the Boards packet.

There was no further business to come before the Board and Mr. Farrell moved to adjourn the meeting. Second was made by Mr. Taylor. The meeting was adjourned at 6:51 P.M.