# PINELLAS PARK WATER MANAGEMENT DISTRICT $6460~35^{TH}$ STREET N.

#### PINELLAS PARK, FL 33781-6221 PH: (727) 528-8022

#### **SPECIAL MEETING**

#### NOTICE OF FINAL PUBLIC TRIM HEARING FISCAL YEAR 2018/2019-MILLAGE RATE/BUDGET

**SEPTEMBER 20, 2018 – 5:30 P.M.** 

#### **AGENDA**

- I. PUBLIC HEARING OPENED.
- II. ROLL CALL
- III. STATEMENT OF COMPLIANCE
- IV. APPROVE MINUTES OF TRIM HEARING ON SEPTEMBER 12, 2018.
- V. PERCENT INCREASE/DECREASE IN PROPOSED MILLAGE OVER THE ROLLED-BACK RATE FOR FISCAL YEAR 2018-2019. COMMENTS.
- VI. PERCENT INCREASE/DECREASE IN PROPOSED BUDGET EXPENDITURES FOR FISCAL YEAR 2018-2019. COMMENTS.
- VII. READING OF BUDGET SUMMARY-FISCAL YEAR 2018-2019. COMMENTS.
- IX. READING OF PROPOSED RESOLUTION #18-01, LEVYING A MILLAGE RATE FOR FISCAL YEAR 2018-2019.
- X. MOTION TO ADOPT RESOLUTION #18-01, LEVYING A MILLAGE RATE FOR FISCAL YEAR 2018-2019.
- XI. READING OF PROPOSED RESOLUTION #18-02, A "RESOLUTION ADOPTING A BUDGET FOR FISCAL YEAR 2018-2019".
- XII. MOTION TO ADOPT RESOLUTION #18-02, ADOPTING A BUDGET FOR FISCAL YEAR 2018-2019.

#### XIII. CLOSE HEARING.

Pursuant to Section 286.0105, Florida Statutes, any person desiring to appeal any action taken by the District at this meeting will need a record of the proceedings, and for such purpose may be required to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.

Any person with a disability who needs any accommodation to participate in this proceeding is entitled to assistance at no cost. Please contact the office of the District in writing at 6460 35<sup>th</sup> Street, Pinellas Park, FL 33781 or by phone at (727) 528-8022 at least two business days prior to the meeting to advise what assistance is needed.

# PINELLAS PARK WATER MANAGEMENT DISTRICT 6460 35<sup>TH</sup> Street North Pinellas Park, FL 33781-6221

#### MINUTES

#### FIRST PUBLIC TRIM HEARING 2017/2018 - MILLAGE RATE/BUDGET

#### **SEPTEMBER 12, 2018**

#### **IN ATTENDANCE:**

Randal A. Roberts, Executive Director, PPWMD Lisa Atkinson, Executive Secretary, PPWMD Jennifer Cowan, Attorney for PPWMD Jason Ressler, P.E., District Engineer Michael Silcott, Resident Carol Silcott, Resident

Chairman Tingler opened the meeting at 5:30 P.M.

#### I. ROLL CALL

Mr. Tingler - Present

Mr. Taylor - Present

Mr. Farrell - Present

#### II. Statement of TRIM Compliance

Chairman Charles Tingler questioned "Have all the legal requirements been met?" Answered by Randal A. Roberts, Executive Director, "yes they had been met."

#### III. PUBLIC HEARING OPENED.

Chairman Charles Tingler officially opened the public hearing.

Pinellas Park Water Management District First Public TRIM Hearing September 12, 2018

IV. Charles Tingler, Chairman stated that Randal A. Roberts, Executive Director, will present the percent increase/decrease in millage over the roll back rate necessary to fund the budget, and the specific purposes for which ad valorem tax revenue will be levied.

Randal A. Roberts, Executive Director recommended a proposed millage rate for the Fiscal Year 2018-2019 of 1.8670 mills which is a 6.41 percent increase over the rolled-back rate of 1.7546 percent for the Fiscal Year 2017-2018.

The percent of increase/decrease in the proposed Operating Budget Expenditures over the Fiscal Year 2018-2019 is a decrease of 7.45 percent.

Randal A. Roberts, Executive Director read the proposed Budget Summary comparing Fiscal Year 2017-2018 to proposed Fiscal Year 2018-2019, pausing between categories for comments.

#### **BUDGET COMPARISON**

	2017-2018	2018-2019
<b>Human Services</b>	\$922,943	\$940,049
<b>General Government</b>	\$1,088,900	\$1,044,900
Capital Outlay	\$12,077,355	\$12,821,855
Fees to Government		
Agencies	\$132,400	\$142,400
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Interim Operation	\$3,565,628	\$1,511,195
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Total Budget:	\$17,787,226	\$16,460,399
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Pinellas Park Water Management District First Public TRIM Hearing September 12, 2018

Randal A. Roberts, Executive Director stated that the millage rate for the Fiscal Year 2017-2018 was 1.8670, or One Dollar and Eighty-Six cents (\$1.8670) per One Thousand Dollars of assessed valuation.

The proposed millage rate for the Fiscal Year 2018-2019 is 1.8670 mills or One Dollar and Eighty–Six cents (\$1.8670) per One Thousand dollars of assessed valuation.

The proposed millage rate is an increase of 6.41 percent over the 2017-2018 Fiscal Year rolled-back rate of 1.7546 mills.

Chairman, Charles Tingler asked if there were any comments or questions.

Mr. Silcott asked what the roll-back rate meant; Mr. Roberts explained that the roll-back rate of 1.7546 mills would be the millage rate to collect the same ad valorem taxes as the 2017-2018 Fiscal Year. Mr. Silcott asked about budget line items compared to the previous year; Mr. Roberts explained there is an increase of about \$750,000 in Capital Projects and a small increase in Human Services and Fees to Government Agencies.

Mr. Farrell moved to "tentatively" adopt a millage rate of 1.8670 mills for the Fiscal Year 2018-2019. Mr. Taylor seconded the motion.

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

#### **MOTION APPROVED.**

Mr. Farrell moved to "tentatively" adopt a Budget of \$16,460,399 for the Fiscal Year 2018-2019. Mr. Taylor seconded the motion.

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

#### MOTION APPROVED.

Pinellas Park Water Management District First Public TRIM Hearing September 12, 2018

Chairman Charles Tingler confirmed that the District's "Final" Public TRIM Hearing for the Fiscal Year 2018-2019 Millage Rate and Budget will be held at 5:30 P.M. in the District office on Thursday, September 20, 2018, at which time the "Final" Millage Rate and Budget will be adopted.

Chairman Charles Tingler opened the floor to any comments.

There being no further comments or discussion, Chairman Charles Tingler closed the TRIM Public Hearing at 5:38 P.M.

The Pinellas Park Water Management District (District) does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the District's functions including one's access to, participation, employment, or treatment in its programs or activities. Anyone requiring reasonable accommodation for these meetings as provided for in the Americans With Disabilities Act, should contact Randal A. Roberts at (727) 528-8022 or FAX (727) 528-9444.

Signed:	
	<b>Charles Tingler, Chairman</b>
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-	Ed Taylor, Vice Chairman
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-	B4* 1
	Michael Farrell, Treasurer

# THIS DOCUMENT IS CERTIFIED AS APPROVED ON\_\_\_\_\_ Attest: \_\_\_\_ Date: \_\_\_\_

#### **RESOLUTION 18-01**

WHEREAS, the PINELLAS PARK WATER MANAGEMENT DISTRICT, under its codified charter, Chapter 2001-325, Laws of Florida, is authorized to levy ad valorem tax on the taxable Real Property in the District at a rate sufficient to produce an amount that may be necessary to accomplish the purposes of the Act not to exceed three (3) mills, And,

WHEREAS, the District has approved its tentative annual budget for the Fiscal Year 2018-2019, as attached, at its special meeting held on September 12, 2018 at the Pinellas Park Water Management District office,

NOW THEREFORE BE IT RESOLVED, by the Pinellas Park Water Management District that a millage rate shall be levied of 1.8670 mills or \$1.86 (\$1.8670) per thousand dollar's valuation on the tax roll provided by the Tax Assessor for Pinellas County, Florida for the year 2018-2019. Said millage rate of 1.8670 mills' Percent Change of the rolled-back rate by 6.41 percent.

The foregoing Resolution	n was offered for adoption b	y, was
seconded by	and upon roll call, the vot	e was:
Ayes:		
Nays:		
Absent:		
Abstaining:		
ADOPTED at a special m sitting on the 20th day of Septe	neeting of the Pinellas Park \ ember, 2018.	Nater Management District
<u>PINELLAS P</u>	PARK WATER MANAGEMENT	DISTRICT
Charles L. Tingler, Chairman	Ed Taylor, Vice-Chairman	Michael S. Farrell, Treasurer
	ATTEST:	
Ra	andal A. Roberts, Executive	Director

#### **RESOLUTION 18-02**

WHEREAS, the PINELLAS PARK WATER MANAGEMENT DISTRICT, under its codified charter, Chapter 2001-325, Laws of Florida, is authorized to levy ad valorem tax on the taxable Real Property in the District at a rate sufficient to produce an amount that may be necessary to accomplish the purposes of the Act not to exceed three (3) mills, and,

WHEREAS, the Pinellas Park Water Management District will have expenses during the 2018-2019 fiscal year in four major categories, and,

WHEREAS, The DISTRICT has prepared a capital outlay budget based upon the best engineering estimates available on the rate at which improvements can be made, and,

WHEREAS, fees must be paid to the Property Appraiser, and

The foregoing Resolution was offered for adoption by

WHEREAS, the District Board has approved a millage rate of 1.8670 mills for fiscal year 2018-2019,

NOW, THEREFORE BE IT RESOLVED by the Pinellas Park Water Management District that a budget of \$ 16,460,399 for the Fiscal Year 2018-2019 is approved and attached hereto.

. was

seconded by	, and upon roll ca	ll, the vote was:
Ayes:		
Nays:		
Absent:		
Abstaining:		
ADOPTED AT a special sitting on the 20th day of S		rk Water Management District
	•	
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<u>PINELLAS  </u>	PARK WATER MANAGEMENT I	DISTRICT
Charles L. Tingler, Chairman	Ed Taylor, Vice-Chairman	Michael S. Farrell, Treasurer
	Attest:	

Randal A. Roberts, Executive Director

#### <u>Pinellas Park Water Management District</u> FY 2018 - 2019 Budget

	FY2018	FY2019	
Description	(FY 17-2018)	(FY 18-2019)	
Description REVENUE	(\$)	(\$)	CHANGE
AD VALOREM TAX RECEIPTS	\$4,391,422	\$4,704,449	\$313,027
DELINQUENT TAX-TAX COLLECTOR	\$0	\$0	\$0
EXCESS FEES-TAX COLLECTOR	\$18,000	\$18,000	\$0
HOMESTEAD TAX-TAX COLLECTOR	\$0	\$0	\$0
TAX SALE CERTIFICATES	\$3,000	\$3,000	\$0
INTERGOVERNMENTAL	\$5,000	\$5,000	\$0
TOTAL INTERGOVERNMENTAL	\$26,000	\$26,000	\$0
AD VALOREM TAXES-NET	\$4,417,422	\$4,730,449	\$313,027
MISCELLANEOUS REVENUE	\$0	\$0	\$0
INTEREST TAXES	\$5,000	\$5.000	\$0 \$0
INTEREST INVESTMENTS	\$10,000	\$35,000	\$25,000
TOTAL REVENUES/OTHER FINANCING SOURCES	\$4,432,422	\$4,770,449	\$338,027
CASH BALANCE BROUGHT FORWARD	\$13,348,467	\$11,689,950	(\$1,658,517)
TOTAL REVENUES AND BALANCES	\$17,780.889	\$16,460,399	(\$1,320,490)
EXPENSE	Ψ17,700,009	\$10,400,399	(\$1,320,490)
PERSONAL SERVICES			
SALARY & WAGES	\$375,950	¢200.000	044.050
CONTRACT LABOR	\$60.000	\$390,000	\$14,050
DISTRICT ENGINEER	\$40,000	\$60,000	\$0
MATCHING COSTS-FICA	\$28,760	\$35,000	(\$5,000)
MATCHING COSTS-RET.	\$31.053	\$29,835 \$32,214	\$1,075
GROUP INSURANCE	\$356,586		\$1,161
WORKERS COMPENSATION	\$23,000	\$360,000	\$3,414
UNEMPLOYMENT COMP	\$10,000	\$23,000	\$0
	\$10,000	\$10,000	\$0
OPERATING EXPENSE			
CDM-MEETINGS	\$100,000	\$75,000	(\$25,000)
CDM-GASB	\$5,000	\$5,000	\$0
CDM-DCA PUB FAC RPRT	\$2,400	\$2,400	\$0
CDM -CAPITAL IMPROVEMENT PROGRAM	\$5,000	\$5,000	\$0
DISTRICT MODERNIZATION PROGRAM	\$25,000	\$25,000	\$0
IMAGING	\$3,500	\$3,500	\$0
STREAM MONITORS - TELEMETRY	\$5,000	\$5,000	\$0
PROF SERVICES-SURVEYING	\$10,000	\$10,000	\$0
PROF SERVICES - UNION COUNSEL	\$17,000	\$0	(\$17,000)
PROF SERVICES - UNION	\$5,000	\$5,000	(\$17,000) \$0
PROF SERVICES-LEGAL	\$61,000	\$61,000	\$0 \$0
PROF SERVICES-MED FEES	\$600	\$600	\$0 \$0
PROF SERV-SPECIAL CONS	\$500	\$500	\$0 \$0

## Pinellas Park Water Management District FY 2018 - 2019 Budget

	FY2018 (FY 17-2018)	FY2019	
Description	(\$)	(FY 18-2019) (\$)	CHANGE
ACCOUNTING EXPENSE	\$16.000	\$16,000	\$0
COMPUTER ACCOUNTING SUPPORT	\$2,000	\$2.000	\$0
AUDITING EXPENSE	\$16,000	\$17,500	\$1,500
AUDITING EXPENSE- GASB REVISIONS	\$2,500	\$2,500	
CONTRACT SERVICES-FIELD	\$1,000		\$0
CONTRACT SERVICES-OFFICE	\$12.000	\$1,000 \$12,000	\$0
CONTRACT SERVICES-COMPUTER SUPPORT	\$12,000		\$0
MISC EXP (BANK CHGES,ETC)	\$2,500	\$12,000	\$0
TRAVEL EXP-SEMINARS		\$2,500	\$0
TRAVEL EXP-CONFERENCES	\$2,000	\$2,000	\$0
TRAVEL EXP-MEETINGS	\$1,600	\$1,600	\$0
TRAVEL EXP-INCIDENTAL	\$1,000	\$1,000	\$0
TELEPHONE	\$100	\$100	\$0
FAX	\$9,000	\$9,000	\$0
RADIO-TELEPHONE REPAIRS	\$600	\$600	\$0
TRANSPORTATION (STAMPS)	\$600	\$600	\$0
UTILITIES (POWER)	\$800	\$800	\$0
UTILITIES (CITY UTIL)	\$11,000	\$11,000	\$0
RENTALS & LEASES	\$4,000	\$4,000	\$0
INSURANCE & BONDS	\$5,000	\$5,000	\$0
AUTOMOTIVE REPAIR	\$60,000	\$65,000	\$5,000
DUMP CHARGES	\$125,000	\$125,000	\$0
CITY MAINTENANCE AGREEMENTS	\$25,000	\$25,000	\$0
GENERAL CONTRACT MAINTENANCE	\$2,500	\$2,500	\$0
CH 1 MAINT & MOWING	\$25,000	\$35,000	\$10,000
CH 2 MAINT & MOWING	\$125,000	\$125,000	\$0
CH 3 MAINT & MOWING	\$75,000	\$75,000	\$0
CH 4 MAINT & MOWING	\$35,000	\$35,000	\$0
CH 5 MAINT & MOWING	\$80,000	\$80,000	\$0
PRINTING & BINDING	\$50,000	\$50,000	\$0
PROMOTIONAL EXPENSE-DIST	\$1,000	\$1,000	\$0
LEGAL ADS, SUBSCRIPTIONS	\$1,000	\$1,000	\$0
OFFICE SUPPLIES	\$9,000	\$9,000	\$0
COMPUTER SUPPLIES	\$3,500	\$3,500	\$0
PHOTO, VIDEO, ETC.	\$1,000	\$1,000	\$0
TRANS (GAS,OIL,ETC)	\$0	\$1,500	\$1,500
UNIFORMS AND HUMAN RESOURCES	\$60,000	\$40,000	(\$20,000
MATERIAL FOR MAINTENANCE	\$4,600	\$4,600	\$0
DUES-SEMINARS.ETC	\$50,000	\$50,000	\$0
LODGING-REL EDUCATION	\$5,500	\$5,500	\$0
TRAVEL-REL EDUCATION	\$5,000	\$5,000	\$0
SBSCRPTNS/BKS-REL EDUC	\$1,000	\$1,000	\$0
	\$1,600	\$1,600	\$0
REPAIR OFFICE EQUIPMENT SMALL TOOLS/ACCESSORIES	\$500	\$500	\$0
SIMALL TOULS/ACCESSURIES	\$3,000	\$3,000	\$0

### Pinellas Park Water Management District FY 2018 - 2019 Budget

	FY2018	FY2019	
Description	(FY 17-2018)	(FY 18-2019)	
CAPITAL EXPENSE	(\$)	(\$)	CHANGE
LAND			
OFFICE BUILDING	\$10,000	\$20,000	\$10,000
FIELD WAREHOUSE	\$5,000	\$5,000	\$0
AREA IMPROVEMENTS	\$5,000	\$5,000	\$0
PPWMD COMPLEX	\$5,000	\$5,000	\$0
EQUIPMENT			
MAINTENANCE EQUIPMENT	\$20,000	\$20,000	\$0
OFFICE EQUIPMENT	\$5,000	\$5,000	\$0
COMPUTER EQUIPMENT	\$5,000	\$5,000	\$0
DISTRICT PROP IMPROVEMENTS	\$12,000	\$12,000	\$0
FORD F-450	\$0	\$60,000	\$60,000
UTILITY TRAILER - 6 Ft X 12 Ft	\$0	\$9,500	\$9,500
CONSTRUCTION IN PROGRESS			
ENGINEERING			
CH 4 - RR PERMIT ANNUAL FEE	\$355	\$355	\$0
HYDROLOGY			
CHANNEL 1	\$5,000	\$5,000	\$0
CHANNEL 2	\$5,000	\$5,000	\$0
CHANNEL 3	\$5,000	\$5,000	\$0
CHANNEL 4	\$5,000	\$5,000	\$0
CHANNEL 5	\$5,000	\$5,000	\$0
CHANNEL 1 PROJECTS			
CH 1 – REPAIR AT 66TH STREET (18-01)			
LAND/LEGAL	\$0	\$0	\$0
SURVEY	\$0	\$0	\$0
ENGINEERING/GEOTECH/CONSTRUCTION SERVICES	\$225,000	\$325,000	\$100,000
CONSTRUCTION	\$1,000,000	\$2,500,000	\$1,500,000
CH 1AW – REPAIR AT SKYVIEW POOL (14-06)			
LAND/LEGAL	\$0	\$0	\$0
SURVEY	\$0	\$0	\$0
ENGINEERING/GEOTECH	\$105,000	\$0	(\$105,000)
CONSTRUCTION	\$1,600,000	\$0	(\$1,600,000)
CH 1B5 - CONCRETE PANEL AND CABLE MAT REPLACEMENTS			***************************************
LAND/LEGAL	\$0	\$0	\$0
SURVEY	\$0	\$0	\$0
ENGINEERING/GEOTECH	\$225,000	\$125,000	(\$100,000)
CONSTRUCTION	\$1,000,000	\$1,025,000	\$25,000

#### <u>Pinellas Park Water Management District</u> FY 2018 - 2019 Budget

	FY2018	FY2019	
Description	(FY 17-2018)	(FY 18-2019)	
CH 1C - PHASE 1 - RENEWAL FROM CHANNEL 1 TO 901	(\$)	(\$)	CHANGE
LAND/LEGAL			
SURVEY	\$0	\$0	\$0
ENGINEERING/GEOTECH	\$0	\$0	\$0
CONSTRUCTION	\$200,000	\$180,000	(\$20,000
CONSTRUCTION	\$1,600,000	\$1,800,000	\$200,000
CH 1C - PHASE 2 - RENEWAL FROM 90TH AVE TO 94TH	AVE (10-08)		
LAND/LEGAL	\$0	\$0	\$0
SURVEY	\$0	\$0	\$0
ENGINEERING/GEOTECH	\$0	\$225,000	\$225,000
CONSTRUCTION	\$0	\$3,400,000	\$3,400,000
CH 1AW - UPGRADE 58TH STREET NORTH TO CHANNEL	1 (14.07)		
LAND/LEGAL		00	
SURVEY	\$0 \$0	\$0	\$0
ENGINEERING/GEOTECH	\$135,000	\$0	\$0
CONSTRUCTION	\$2,600,000	\$0	(\$135,000
	\$2,800,000	\$0	(\$2,600,000
CH 1A2 - REPAIR AT 49TH STREET (14-04)			
LAND/LEGAL	\$0	\$0	\$0
SURVEY	\$0	\$0	\$0
ENGINEERING/GEOTECH	\$135,000	\$150,000	\$15,000
CONSTRUCTION	\$750,000	\$1,200,000	\$450,000
CHANNEL 4 PROJECTS			
CH 4 - PANEL REPLACEMENT 65TH/58TH AVE & 71ST ST LAND/LEGAL			
SURVEY	\$0	\$0	\$0
ENGINEERING/GEOTECH	\$0	\$0	\$0
CONSTRUCTION	\$225,000	\$225,000	\$0
GEOTECHNICAL REPAIR	\$1,075,000	\$1,075,000	\$0
GLOTEGINICAL REPAIR	\$0	\$50,000	\$50,000
CH 4 - CONCRETE PANEL DESIGN AND CONSTRUCTION	PROJECT (16-01)		
LAND/LEGAL	\$0	\$0	\$0
SURVEY	\$0	\$0	\$0
ENGINEERING/GEOTECH	\$15,000	\$0	(\$15,000
CONSTRUCTION	\$900,000	\$0	(\$900,000

## Pinellas Park Water Management District FY 2018 - 2019 Budget

	FY2018	FY2019	
<b>-</b>	(FY 17-2018)	(FY 18-2019)	
Description	(\$)	(\$)	CHANGE
CHANNEL REPAIRS		(+)	- CHINITOL
MISC. REPAIRS	\$100,000	# / 00 00 0	
	\$100,000	\$100,000	\$0
DEBRIS REMOVAL - (contingency fund)			
LEGAL	\$10,000	\$10,000	\$0
RESERVE FOR DEBRIS REMOVAL	\$200,000	\$200,000	\$0
CAPITAL TRANSFER-CONTINGENCY	\$60.000	\$60,000	0.0
APPRAISER	\$30,000		\$0
TAX COLLECTOR - COMMISION	\$100,000	\$40,000 \$100,000	\$10,000
TAX COLL./LIC,TAGS/FEES	\$1,000		\$0
MISC FEES	\$700	\$1,000 \$700	\$0
FEES TO GOV. AGENCIES	\$700	\$700	\$0 \$0
TOTAL EXPENSE	\$14,399,004	\$14,949,204	\$550,200
RESERVE	\$3,381,885	\$1,511,195	(\$1,870,690
TOTAL REVENUES AND EXPENSES	\$17,780,889	\$16,460,399	(\$1,320,490
Millage Rate	1.867	1.867	1.867