

**PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
PH: (727) 528-8022**

SPECIAL MEETING

**NOTICE OF FINAL PUBLIC TRIM HEARING
FISCAL YEAR 2019/2020-MILLAGE RATE/BUDGET**

SEPTEMBER 19, 2019 – 5:30 P.M.

AGENDA

- I. PUBLIC HEARING OPENED.**
- II. ROLL CALL**
- III. STATEMENT OF COMPLIANCE**
- IV. APPROVE MINUTES OF TRIM HEARING ON SEPTEMBER 11, 2019.**
- V. PERCENT INCREASE/DECREASE IN PROPOSED MILLAGE OVER THE ROLLED-BACK RATE FOR FISCAL YEAR 2019-2020. COMMENTS.**
- VI. PERCENT INCREASE/DECREASE IN PROPOSED BUDGET EXPENDITURES FOR FISCAL YEAR 2019-2020. COMMENTS.**
- VII. READING OF BUDGET SUMMARY-FISCAL YEAR 2019-2020. COMMENTS.**
- IX. READING OF PROPOSED RESOLUTION #19-01, LEVYING A MILLAGE RATE FOR FISCAL YEAR 2019-2020.**
- X. MOTION TO ADOPT RESOLUTION #19-01, LEVYING A MILLAGE RATE FOR FISCAL YEAR 2019-2020.**
- XI. READING OF PROPOSED RESOLUTION #19-02, A “RESOLUTION ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020”.**
- XII. MOTION TO ADOPT RESOLUTION #19-02, ADOPTING A BUDGET FOR FISCAL YEAR 2019-2020.**

XIII. CLOSE HEARING.

Pursuant to Section 286.0105, Florida Statutes, any person desiring to appeal any action taken by the District at this meeting will need a record of the proceedings, and for such purpose may be required to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.

Any person with a disability who needs any accommodation to participate in this proceeding is entitled to assistance at no cost. Please contact the office of the District in writing at 6460 35th Street, Pinellas Park, FL 33781 or by phone at (727) 528-8022 at least two business days prior to the meeting to advise what assistance is needed.

**PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH Street North
Pinellas Park, FL 33781-6221**

M I N U T E S

FIRST PUBLIC TRIM HEARING 2019/2020 - MILLAGE RATE/BUDGET

SEPTEMBER 11, 2019

IN ATTENDANCE:

Randal A. Roberts, Executive Director, PPWMD

Lisa Atkinson, Executive Secretary, PPWMD

Jennifer Cowan, Attorney for PPWMD

David Cook, PPWMD

Carolina Restrepo, CDM Smith

Chairman Tingler opened the meeting at 5:30 P.M.

I. ROLL CALL

Mr. Tingler – Present

Mr. Taylor – Present

Mr. Farrell – Present

II. Statement of TRIM Compliance

Chairman Charles Tingler questioned “Have all the legal requirements been met?” Answered by Randal A. Roberts, Executive Director, “yes they had been met.”

III. PUBLIC HEARING OPENED.

Chairman Charles Tingler officially opened the public hearing.

**Pinellas Park Water Management District
First Public TRIM Hearing
September 11, 2019**

- IV. Charles Tingler, Chairman stated that Randal A. Roberts, Executive Director, will present the percent increase/decrease in millage over the roll-back rate necessary to fund the budget, and the specific purposes for which ad valorem tax revenue will be levied.**

Randal A. Roberts, Executive Director recommended a proposed millage rate for the Fiscal Year 2019-2020 of 1.8670 mills which is a 6.94 percent increase over the roll-back rate of 1.7458 percent for the Fiscal Year 2018-2019.

The percent of increase/decrease in the proposed Operating Budget Expenditures over the Fiscal Year 2019-2020 is a increase of 21.68 percent.

Randal A. Roberts, Executive Director read the proposed Budget Summary comparing Fiscal Year 2018-2019 to proposed Fiscal Year 2019-2020, pausing between categories for comments.

BUDGET COMPARISON

	<u>2018-2019</u>	<u>2019-2020</u>
Human Services	\$940,049	\$894,092
General Government	\$1,044,900	\$1,152,300
Capital Outlay	\$12,821,855	\$16,954,855
Fees to Government Agencies	\$142,400	\$142,400
Interim Operation	\$1,510,376	\$885,274
Total Budget:	\$16,460,399	\$20,028,921

**Pinellas Park Water Management District
First Public TRIM Hearing
September 11, 2019**

Randal A. Roberts, Executive Director stated that the millage rate for the Fiscal Year 2018-2019 was 1.8670, or One Dollar and Eighty-Six cents (\$1.8670) per One Thousand Dollars of assessed valuation.

The proposed millage rate for the Fiscal Year 2019-2020 is 1.8670 mills or One Dollar and Eighty-Six cents (\$1.8670) per One Thousand Dollars of assessed valuation.

The proposed millage rate is an increase of 6.94 percent over the 2018-2019 Fiscal Year roll-back rate of 1.7458 mills.

Chairman, Charles Tingler asked if there were any comments or questions.

Mr. Farrell moved to “tentatively” adopt a millage rate of 1.8670 mills for the Fiscal Year 2019-2020. Mr. Taylor seconded the motion.

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

MOTION APPROVED.

Mr. Farrell moved to “tentatively” adopt a Budget of \$20,028,921 for the Fiscal Year 2019-2020. Mr. Taylor seconded the motion.

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

MOTION APPROVED.

**Pinellas Park Water Management District
First Public TRIM Hearing
September 11, 2019**

Chairman Charles Tingler confirmed that the District's "Final" Public TRIM Hearing for the Fiscal Year 2019-2020 Millage Rate and Budget will be held at 5:30 P.M. in the District office on Thursday, September 19, 2019, at which time the "Final" Millage Rate and Budget will be adopted.

Chairman Charles Tingler opened the floor to any comments.

There being no further comments or discussion, Chairman Charles Tingler closed the TRIM Public Hearing at 5:36 P.M.

The Pinellas Park Water Management District (District) does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the District's functions including one's access to, participation, employment, or treatment in its programs or activities. Anyone requiring reasonable accommodation for these meetings as provided for in the Americans With Disabilities Act, should contact Randal A. Roberts at (727) 528-8022 or FAX (727) 528-9444.

Signed: _____

Charles Tingler, Chairman

Ed Taylor, Vice Chairman

Michael Farrell, Treasurer

THIS DOCUMENT IS CERTIFIED AS

APPROVED ON _____

Attest: _____

Date: _____

**FINAL PUBLIC HEARING – TRIM COMPLIANCE
FISCAL YEAR 2019-2020**

RECOMMENDED PROCEDURE

- 1. CHAIRMAN CALLS TO ORDER THE MEETING.**
- 2. ROLL CALL.**
- 3. (CHAIRMAN) HAVE ALL REQUIREMENTS BEEN MET?**

**(RANDAL A. ROBERTS) YES,
ALL REQUIREMENTS HAVE BEEN MET.**

- 4. (CHAIRMAN)
THIS FINAL PUBLIC HEARING ON THE TENTATIVELY
ADOPTED MILLAGE RATE AND BUDGET FOR THE
FISCAL YEAR 2019-2020 IS NOW OPEN.**

*** * * * ***

- 5. *(NOTE: THE BOARD MUST NOW APPROVE MINUTES
OF THE FIRST PUBLIC TRIM HEARING HELD ON
SEPTEMBER 11, 2019)***
- 6. (CHAIRMAN) MR. ROBERTS, EXECUTIVE DIRECTOR,
WILL YOU PLEASE PRESENT THE PERCENTAGE OF
INCREASE OR DECREASE IN MILLAGE OVER THE
ROLLED-BACK RATE NECESSARY TO FUND THE
BUDGET, AND THE SPECIFIC PURPOSES FOR WHICH
AD VALOREM TAX REVENUE WILL BE LEVIED?**

(RANDAL A. ROBERTS) THE DISTRICT HAS "TENTATIVELY" ADOPTED THE MILLAGE RATE OF 1.8670 MILLS FOR THE FISCAL YEAR 2019-2020, WHICH IS AN INCREASE OF 6.94 PERCENT OVER THE ROLLED-BACK RATE PUBLISHED BY THE PINELLAS COUNTY APPRAISER FOR THE FISCAL YEAR 2018-2019.

7. (RANDAL A. ROBERTS) THE PERCENT OF INCREASE IN TOTAL OPERATING BUDGET EXPENDITURES OVER PRIOR FISCAL YEAR 2018-2019 IS 21.68 PERCENT.

8. (RANDAL A. ROBERTS) THE BUDGET ITEMS WILL BE READ BY CATEGORY, COMPARING THE 2018-2019 BUDGET VERSUS THE TENTATIVELY ADOPTED 2019-2020 BUDGET. THERE WILL BE A PAUSE FOR COMMENTS AND QUESTIONS BETWEEN EACH ITEM.

A) HUMAN SERVICES

2018-2019	\$940,049
2019-2020	\$894,092

PAUSE

(B) GENERAL GOVERNMENT (OPERATING)

2018-2019	\$1,044,900
2019-2020	\$1,152,300

PAUSE

(C) CAPITAL OUTLAY (CONSTRUCTION)

2018-2019 \$12,821,855

2019-2020 \$16,954,855

PAUSE

(D) FEES TO GOVERNMENT AGENCIES

2018-2019 \$142,400

2019-2020 \$142,400

PAUSE

(E) INTERIM OPERATION (RESERVE)

2018-2019 \$1,510,376

2019-2020 \$885,274

PAUSE

(F) TOTAL BUDGET:

2018-2019 \$16,460,399

2019-2020 \$20,028,921

PAUSE

(RANDAL A. ROBERTS)

“THE MILLAGE RATE FOR THE FISCAL YEAR 2018-2019 WAS 1.8670 MILLS, OR ONE DOLLAR AND EIGHTY-SIXTY CENTS (\$1.8670) PER ONE THOUSAND DOLLARS OF ASSESSED VALUATION.”

“THE PROPOSED MILLAGE RATE FOR THE FISCAL YEAR 2019-2020 IS 1.8670 MILLS OR ONE DOLLAR AND EIGHTY-SIX

CENTS (\$1.8670) PER ONE THOUSAND DOLLARS OF ASSESSED VALUATION.”

“THE PROPOSED MILLAGE RATE IS AN INCREASE OF 6.94 PERCENT OVER THE ROLLED-BACK RATE OF 1.7458.”

(CHAIRMAN) ARE THERE ANY COMMENTS?

PLEASE PROPOSE TWO “SEPARATE” MOTIONS TO COMPLY WITH TRIM REQUIREMENTS.

- 9. (RANDAL A. ROBERTS) MR. CHAIRMAN, WE HAVE FOR THE BOARD’S CONSIDERATION RESOLUTION 19-01, LEVYING A MILLAGE RATE FOR 2019-2020. I WILL NOW READ (READ RESOLUTION).**

MOTION:

- 1. I MOVE TO ADOPT RESOLUTION #19-01, A RESOLUTION ADOPTING A MILLAGE RATE OF 1.8670 MILLS FOR FISCAL YEAR 2019-2020.**

ROLL CALL.

- 10. (RANDAL A. ROBERTS) MR. CHAIRMAN, WE HAVE FOR THE BOARD’S CONSIDERATION RESOLUTION 19-02, A RESOLUTION ADOPTING A BUDGET FOR 2019-2020. I WILL NOW READ (READ RESOLUTION).**

MOTION:

- 2. I MOVE TO ADOPT RESOLUTION 19-02, A RESOLUTION ADOPTING A BUDGET OF \$20,028,921 FOR THE FISCAL YEAR 2019-2020.**

ROLL CALL.

STATEMENT BY CHAIRMAN:

- 11. IF THERE IS NO ADDITIONAL BUSINESS TO COME BEFORE THE BOARD CONCERNING THIS FINAL TRIM HEARING FOR THE 2019-2020 MILLAGE AND BUDGET, I ASK FOR A MOTION TO ADJOURN.**

MAKE MOTION TO ADJOURN THE TRIM HEARING.

SECOND THE MOTION.

CHAIRMAN CLOSSES THE MEETING.

RESOLUTION 19-01

WHEREAS, the PINELLAS PARK WATER MANAGEMENT DISTRICT, under its codified charter, Chapter 2001-325, Laws of Florida, is authorized to levy ad valorem tax on the taxable Real Property in the District at a rate sufficient to produce an amount that may be necessary to accomplish the purposes of the Act not to exceed three (3) mills, And,

WHEREAS, the District has approved its tentative annual budget for the Fiscal Year 2018-2019, as attached, at its special meeting held on September 11, 2019 at the Pinellas Park Water Management District office,

NOW THEREFORE BE IT RESOLVED, by the Pinellas Park Water Management District that a millage rate shall be levied of 1.8670 mills or \$1.86 (\$1.8670) per thousand dollar's valuation on the tax roll provided by the Tax Assessor for Pinellas County, Florida for the year 2019-2020. Said millage rate of 1.8670 mills' Percent Change of the rolled-back rate by 6.94 percent.

The foregoing Resolution was offered for adoption by _____, was seconded by _____ and upon roll call, the vote was:

Ayes:

Nays:

Absent:

Abstaining:

ADOPTED at a special meeting of the Pinellas Park Water Management District sitting on the 19th day of September, 2019.

PINELLAS PARK WATER MANAGEMENT DISTRICT

Charles L. Tingler, Chairman

Ed Taylor, Vice-Chairman

Michael S. Farrell, Treasurer

ATTEST:

Randal A. Roberts, Executive Director

RESOLUTION 19-02

WHEREAS, the PINELLAS PARK WATER MANAGEMENT DISTRICT, under its codified charter, Chapter 2001-325, Laws of Florida, is authorized to levy ad valorem tax on the taxable Real Property in the District at a rate sufficient to produce an amount that may be necessary to accomplish the purposes of the Act not to exceed three (3) mills, and,

WHEREAS, the Pinellas Park Water Management District will have expenses during the 2018-2019 fiscal year in four major categories, and,

WHEREAS, The DISTRICT has prepared a capital outlay budget based upon the best engineering estimates available on the rate at which improvements can be made, and,

WHEREAS, fees must be paid to the Property Appraiser, and

WHEREAS, the District Board has approved a millage rate of 1.8670 mills for fiscal year 2019-2020,

NOW, THEREFORE BE IT RESOLVED by the Pinellas Park Water Management District that a budget of \$ 20,028,921 for the Fiscal Year 2019-2020 is approved and attached hereto.

The foregoing Resolution was offered for adoption by _____, was seconded by _____, and upon roll call, the vote was:

Ayes:

Nays:

Absent:

Abstaining:

ADOPTED AT a special meeting of the Pinellas Park Water Management District sitting on the 19th day of September 2019.

PINELLAS PARK WATER MANAGEMENT DISTRICT

Charles L. Tingler, Chairman

Ed Taylor, Vice-Chairman

Michael S. Farrell, Treasurer

Attest:

Randal A. Roberts, Executive Director

BUDGET SUMMARY

PINELLAS PARK WATER MANAGEMENT DISTRICT- FISCAL YEAR 2019-2020

GENERAL FUND

CASH BALANCE BROUGHT FORWARD:	\$	14,900,907
<u>ESTIMATED REVENUES</u>		
Taxes:	Millage per \$1,000	
	1.8670	
Ad Valorem Taxes	\$	5,062,014
Intergovernmental Revenue	\$	26,000
Interest-Taxes	\$	5,000
Interest-Investments	\$	35,000
Miscellaneous Revenue	\$	-
TOTAL REVENUES AND OTHER FINANCING SOURCES	\$	5,128,014
TOTAL ESTIMATED REVENUES AND BALANCES:	\$	20,028,921
<u>EXPENDITURES/EXPENSES:</u>		
Human Services	\$	894,092
General Government	\$	1,152,300
Capital Outlay	\$	16,954,855
Govt. Agency Payments	\$	142,400
TOTAL EXPENDITURES/EXPENSES	\$	19,143,647
Reserves	\$	885,274
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	\$	20,028,921

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.

Pinellas Park Water Management District
FY 2019 - 2020 Adopted Budget

Description	FY2019 (FY 18-2019) (\$)	FY2020 (FY 19-2020) (\$)	CHANGE
REVENUE			
AD VALOREM TAX RECEIPTS	\$4,704,449	\$5,062,014	\$357,565
DELINQUENT TAX-TAX COLLECTOR	\$0	\$0	\$0
EXCESS FEES-TAX COLLECTOR	\$18,000	\$18,000	\$0
HOMESTEAD TAX-TAX COLLECTOR	\$0	\$0	\$0
TAX SALE CERTIFICATES	\$3,000	\$3,000	\$0
INTERGOVERNMENTAL	\$5,000	\$5,000	\$0
TOTAL INTERGOVERNMENTAL	\$26,000	\$26,000	\$0
AD VALOREM TAXES-NET	\$4,730,449	\$5,088,014	\$357,565
MISCELLANEOUS REVENUE	\$0	\$0	\$0
INTEREST TAXES	\$5,000	\$5,000	\$0
INTEREST INVESTMENTS	\$35,000	\$35,000	\$0
TOTAL REVENUES/OTHER FINANCING SOURCES	\$4,770,449	\$5,128,014	\$357,565
CASH BALANCE BROUGHT FORWARD	\$11,689,950	\$14,900,907	\$3,210,957
TOTAL REVENUES AND BALANCES	\$16,460,399	\$20,028,921	\$3,568,522
EXPENSE			
PERSONAL SERVICES			
SALARY & WAGES	\$390,000	\$410,000	\$20,000
CONTRACT LABOR	\$60,000	\$60,000	\$0
DISTRICT ENGINEER	\$35,000	\$25,000	(\$10,000)
MATCHING COSTS-FICA	\$29,835	\$31,365	\$1,530
MATCHING COSTS-RET.	\$33,033	\$34,727	\$1,694
GROUP INSURANCE	\$360,000	\$300,000	(\$60,000)
WORKERS COMPENSATION	\$23,000	\$23,000	\$0
UNEMPLOYMENT COMP	\$10,000	\$10,000	\$0
OPERATING EXPENSE			
CDM-MEETINGS	\$75,000	\$50,000	(\$25,000)
CDM-GASB	\$5,000	\$5,000	\$0
CDM-DCA PUB FAC RPRT	\$2,400	\$2,400	\$0
CDM -CAPITAL IMPROVEMENT PROGRAM	\$5,000	\$5,000	\$0
DISTRICT MODERNIZATION PROGRAM	\$25,000	\$25,000	\$0
IMAGING	\$3,500	\$3,500	\$0
STREAM MONITORS - TELEMETRY	\$5,000	\$5,000	\$0
PROF SERVICES-SURVEYING	\$10,000	\$10,000	\$0
PROF SERVICES - UNION COUNSEL	\$0	\$0	\$0
PROF SERVICES - UNION	\$5,000	\$5,000	\$0
PROF SERVICES-LEGAL	\$61,000	\$61,000	\$0
PROF SERVICES-MED FEES	\$600	\$600	\$0
PROF SERVICES-LOBBYIST FEE	\$0	\$30,000	\$30,000
PROF SERV-SPECIAL CONS	\$500	\$500	\$0

Pinellas Park Water Management District
FY 2019 - 2020 Adopted Budget

Description	FY2019 (FY 18-2019) (\$)	FY2020 (FY 19-2020) (\$)	CHANGE
ACCOUNTING EXPENSE	\$16,000	\$16,000	\$0
COMPUTER ACCOUNTING SUPPORT	\$2,000	\$2,000	\$0
AUDITING EXPENSE	\$17,500	\$17,500	\$0
AUDITING EXPENSE- GASB REVISIONS	\$2,500	\$2,500	\$0
CONTRACT SERVICES-FIELD	\$1,000	\$1,000	\$0
CONTRACT SERVICES-OFFICE	\$12,000	\$12,000	\$0
CONTRACT SERVICES-COMPUTER SUPPORT	\$12,000	\$15,000	\$3,000
MISC EXP (BANK CHGES,ETC)	\$2,500	\$2,500	\$0
TRAVEL EXP-SEMINARS	\$2,000	\$2,000	\$0
TRAVEL EXP-CONFERENCES	\$1,600	\$1,600	\$0
TRAVEL EXP-MEETINGS	\$1,000	\$1,000	\$0
TRAVEL EXP-INCIDENTAL	\$100	\$100	\$0
TELEPHONE	\$9,000	\$12,000	\$3,000
FAX	\$600	\$600	\$0
RADIO-TELEPHONE REPAIRS	\$600	\$600	\$0
TRANSPORTATION (STAMPS)	\$800	\$800	\$0
UTILITIES (POWER)	\$11,000	\$11,000	\$0
UTILITIES (CITY UTIL)	\$4,000	\$4,000	\$0
RENTALS & LEASES	\$5,000	\$5,000	\$0
INSURANCE & BONDS	\$65,000	\$65,000	\$0
AUTOMOTIVE REPAIR	\$125,000	\$125,000	\$0
DUMP CHARGES	\$25,000	\$45,000	\$20,000
CITY MAINTENANCE AGREEMENTS	\$2,500	\$2,500	\$0
GENERAL CONTRACT MAINTENANCE	\$35,000	\$35,000	\$0
CH 1 MAINT & MOWING	\$125,000	\$150,000	\$25,000
CH 2 MAINT & MOWING	\$75,000	\$95,000	\$20,000
CH 3 MAINT & MOWING	\$35,000	\$40,000	\$5,000
CH 4 MAINT & MOWING	\$80,000	\$95,000	\$15,000
CH 5 MAINT & MOWING	\$50,000	\$60,000	\$10,000
PRINTING & BINDING	\$1,000	\$1,000	\$0
PROMOTIONAL EXPENSE-DIST	\$1,000	\$1,000	\$0
LEGAL ADS, SUBSCRIPTIONS	\$9,000	\$9,000	\$0
OFFICE SUPPLIES	\$3,500	\$3,500	\$0
COMPUTER SUPPLIES	\$1,000	\$1,000	\$0
PHOTO, VIDEO, ETC.	\$1,500	\$1,500	\$0
TRANS (GAS,OIL,ETC)	\$40,000	\$35,000	(\$5,000)
UNIFORMS AND HUMAN RESOURCES	\$4,600	\$6,000	\$1,400
MATERIAL FOR MAINTENANCE	\$50,000	\$55,000	\$5,000
DUES-SEMINARS,ETC	\$5,500	\$5,500	\$0
LODGING-REL EDUCATION	\$5,000	\$5,000	\$0
TRAVEL-REL EDUCATION	\$1,000	\$1,000	\$0
SBSCRPTNS/BKS-REL EDUC	\$1,600	\$1,600	\$0
REPAIR OFFICE EQUIPMENT	\$500	\$500	\$0
SMALL TOOLS/ACCESSORIES	\$3,000	\$3,000	\$0