# PINELLAS PARK WATER MANAGEMENT DISTRICT 6460 35<sup>TH</sup> STREET N. PINELLAS PARK, FL 33781-6221



# AGENDA

# REGULAR AUTHORITY MEETING #5 Fiscal Year 2018/2019

July 18, 2019 5:30 P.M.

Members of the public will have an opportunity to make public comment on each agenda item during the time that agenda item is considered.

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
  - A. Special Board Meeting held on May 30, 2019

**POSSIBLE MOTION - (APPROVE/DENY)** THE MINUTES OF THE SPECIAL BOARD MEETING HELD ON MAY 30, 2019.

# V. NEW BUSINESS

i. Health Insurance Renewal – Public Risk Insurance Agency (Melanie Stegall)

**POSSIBLE MOTION - (APPROVE/DENY)** MOTION TO RENEW UNITED HEALTHCARE CHOICE PLAN AU-YP/RX311 AND ALL OTHER HEALTH COVERAGES AS PRESENTED BY THE EXECUTIVE DIRECTOR FOR 2019-2020.

# VI. ITEMS OF BUSINESS

## A. PROJECTS.

- i. Channel 1B5 (01/19/2017) Panel Replacement (17-01)
- ii. Channel 1C (09/18/2014) Renewal from 98th Ave. to Confluence of CH 1 (10-08)
- iii. Channel 4 (01/15/2015) Panel Replacement (10-19)
- iv. District's Modernization Program (01/21/2016)
- v. Channel 1 (11/16/2017) Panel Replacement at 66th Street (18-01)
- vi. Channel 1A2 (11/16/2017) Repair at 49th Street (14-04)

### B. ADMINISTRATION.

- i. Finance
  - 1. Finance Statement June 2019

**POSSIBLE MOTION - (APPROVE/DENY)** FINANCIAL STATEMENT FOR JUNE 2019 AS ON FILE IN THE DISTRICT OFFICE.

2. Investment Summary – July 2019

**POSSIBLE MOTION - (APPROVE/DENY)** INVESTMENT SUMMARY FOR JULY 2019.

- ii. Executive Director Comments
  - 1. Draft Budget/5 Year CIP Plan
  - 2. TRIM Dates
- iii. Legal Counsel Comments
- C. MISCELLANEOUS. The First TRIM Hearing will be held on September 11, 2019 at 5:30 p.m. and the Final TRIM Hearing and next Regular Authority Meeting will be held on Thursday, September 19, 2019 at 5:30 p.m.
- VII. PUBLIC COMMENTS
- VIII. BOARD MEMBER COMMENTS
  - IX. ADJOURNMENT

**POSSIBLE MOTION -** I MOVE WE ADJOURN THE PINELLAS PARK WATER MANAGEMENT DISTRICT BOARD MEETING #5

Pursuant to Section 286.0105, Florida Statutes, any person desiring to appeal any action taken by the District at this meeting will need a record of the proceedings, and for such purpose may be required to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.

Any person with a disability who needs any accommodation to participate in this proceeding is entitled to assistance at no cost. Please contact the office of the District in writing at 6460 35<sup>th</sup> Street, Pinellas Park, FL 33781 or by phone at (727) 528-8022 at least two business days prior to the meeting to advise what assistance is needed.

# PINELLAS PARK WATER MANAGEMENT DISTRICT 6460 35<sup>TH</sup> STREET N. PINELLAS PARK, FL 33781-6221 (727) 528-8022

# May 30, 2019 Special Board Meeting

#### **MINUTES**

#### IN ATTENDANCE

Randal A. Roberts, Executive Director Jennifer Cowan, District Attorney Carolina Restrepo, CDM Smith Michael Silcott, Resident Nick Charnas, Applied Sciences Lisa Atkinson, PPWMD Rick Frioli, Resident

I. Chairman Charles Tingler called to order the Special Board Meeting for May 30, 2019 at 5:30 P.M.

#### II. ROLL CALL

Mr. Taylor - Present

Mr. Farrell - Present

Mr. Tingler - Present

Randal A. Roberts, Executive Director, announced that members of the public will have an opportunity to make public comments on each agenda item during the time the agenda item is considered. Then at the end of the meeting if they have anything that is not on the agenda, they are welcome to speak.

#### III. AGENDA

Randal A. Roberts, Executive Director, stated there are no changes to the agenda.

#### IV. MINUTES

Mr. Taylor made a motion to approve the minutes of the Regular Authority Meeting #3 held on March 21, 2019. Second was made by Mr. Tingler.

No discussion

Roll Call: Voting Aye: Mr. Taylor, Mr. Farrell (Absent) and Mr. Tingler.

#### MOTION APPROVED

#### V. ITEMS OF BUSINESS

#### **NEW BUSINESS**

#### I. AUDIT

Randal A. Roberts, Executive Director, stated the Draft Audit has been presented by Grau and Associates.

Mr. Farrell made a motion to approve the 2017-2018 Audit as presented by Grau and Associates. Second was made by Mr. Taylor.

No discussion.

Roll Call: Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

#### II. PROCUUREMENT POLICY

Randal A. Roberts, Executive Director, stated the Draft Procurement Policy has been presented by Jennifer Cowan, the District's Attorney. Mr. Farrell asked if this is the same policy as before. Jennifer Cowan stated prior to this policy the District passed a motion on the purchasing limits but had no official policy. Jennifer Cowan stated this outlines the requirements on purchasing and amounts needing authorization and gives the District's employees a guide for purchasing items.

Mr. Farrell made a motion to Adopt the Draft Procurement Policy as presented by the Executive Director. Second was made by Mr. Taylor.

No discussion.

Roll Call: Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

## CHANNEL 1B5 – PANEL REPLACEMENT (17-01) - 01-19-2017

Randal A. Roberts, Executive Director, stated that the District is moving forward to obtain the property owners signatures for the other easement agreements, currently waiting on the last two easements.

# $\frac{\text{CHANNEL 1C} - \text{RENEWAL FROM } 98^{\text{TH}} \text{ AVE. TO CONFLUENCE OF CH 1 (10-08)} - 09-18-2014}{18-2014}$

Carolina Restrepo stated we are continuing to coordinate with Duke Energy regarding the overhead power relocation.

# CHANNEL 4 - PANEL REPLACEMENT (10-19) - 01-15-2015

Randal A. Roberts, Executive Director, stated we have nothing new to report on this project.

# **DISTRICT'S MODERNIZATION PROGRAM - 01-21-2016**

Randal A. Roberts, Executive Director, stated CDM Smith continues work on the Modernization Program. Carolina Restrepo stated CDM Smith is continuing to work on the conversion of the District's models from ICPR3 to ICPR4.

#### **CHANNEL 1 - 11-16-2017**

Randal A. Roberts, Executive Director, asked Nick Charnas for an update. Mr. Charnas stated that on June 24, 2019, the Pinellas School Board will be meeting for the approval of the easement needed for this project on School Board property. This is the last easement needed.

# CHANNEL 1A2 - REPAIR AT 49<sup>TH</sup> STREET (14-04) - 11-16-2017

Randal A. Roberts, Executive Director, provided an update regarding the potential SWFWMD cooperative funding. Mr. Charnas stated he is continuing to work with SWFMD and has reviewed and updated the cooperative funding agreement. The agreement is due back to SWFWMD by July 1, 2019. If approved, funds in the amount of \$403,000.00 would be available October 1, 2019.

#### **FINANCE**

# a) Financial Statement - April 2019

Mr. Farrell made a motion to accept the Financial Statement for April 2019 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

MOTION APPROVED

## b) Investment Summary – May 2019

Mr. Farrell made a motion to accept the Investment Summary for May 2019 as presented and on file in the District Office. Second was made by Mr. Taylor. No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

MOTION APPROVED

# **EXECUTIVE DIRECTOR COMMENTS**

- 1. Hurricane Irma The District has been approved for an additional amount of \$8,000.00. This is the cost associated with administrative time, including the Executive Director and CDM Smith.
- 2. Country in the Park Dave and Earl attended the event and handed out bags from the District.
- 3. Volunteer Banquet April 8, 2019 at the Preforming Arts Center.
- 4. FSA Conference Randal A. Roberts, Executive Director, stated he would be attending the conference from June 19, 2019 thru June 21, 2019.

#### **COMMENTS FROM THE PUBLIC**

Mike Silcott stated that the Davis Field Neighborhood Association would like the bottom of Channel #5 concreted and stated the channel is in bad condition. There was discussion on the condition of the pond and options. Randal Roberts stated he will get the spray contractor to treat the pond again and will look at the cost of the concrete bottom.

# VI. BOARD MEMBER COMMENTS

No additional comments.

# VII. ADJOURNMENT

There was no further business to come before the Board and Mr. Farrell moved to adjourn the Pinellas Park Water Management District Special Board Meeting. Second was made by Mr. Taylor.

Meeting was adjourned at 6:08 p.m.

	Signed:		
THIS DOCUMENT IS CERTIFIED AS APPROVED ON	<u> </u>	Chairman	
ATTEST:		Vice Chairman	_
DATE:			
		Treasurer	



# Status Report for Pinellas Park Water Management District May 3, 2019 - July 11, 2019

This status report contains a summary of the efforts that Applied Sciences accomplished for the Pinellas Park Water Management District on their projects during the period of May 3, 2019 through July 11, 2019.

# Channel 1 - West of 66th Street North

- Continued developing 90% construction plans, specifications, and cost estimate
- Obtained Pinellas Secondary School easement and coordinated on Contractor-specific requirements (e.g., Level 2 Screened certification)
- 3. Obtained Priests of the Sacred Heart easement
- 4. Obtained Palmbrooke Townhomes easement
- 5. Coordinated with FDOT



Looking north along 66<sup>th</sup> Street north inside Pinellas Secondary School – proposed contractor access point



Looking south from Channel 1 at Priests of the Sacred Heart property – proposed contractor access point

# Channel 1B5 - East of 59th Street North

1. Coordinated with the District several times on remaining easements

# Channel 1A2 - 49th Street to 52nd Street

- Met with PPWMD to discuss draft SWFWMD cooperative funding agreement on May 24
- 2. Met with Nancy Norton, SWFWMD, on July 1
- 3. Coordinated with vendors on water quality treatment options
- 4. Coordinated with Pinellas County and FDOT multiple times to obtain 49th Street North as-built drawings







# PINELLAS PARK WATER MANAGEMENT DISTRICT

# **BI-MONTHLY SUMMARY OF CDM SMITH ACTIVITIES FY2019 REPORT 5**

July 3, 2019

CDM Smith PN: 6202-232433

# **PROJECT RELATED UPDATES**

# **CHANNEL 1 CONCRETE PANEL REPLACEMENT**

No new activities since prior activity report.

# **CHANNEL 1C RENEWAL**

 Continued to coordinate with Duke Energy regarding the overhead power relocation at Channel 1C.

# **CHANNEL 1B5 CONCRETE PANEL REPLACEMENT**

No new activities since prior activity report.

# **NEW DEVELOPMENT REVIEWS - HYDROLOGY MODEL UPDATES**

No new activities since prior activity report.

# **SUPPORT SERVICES**

# **CONSULTING SUPPORT AND MEETINGS**

- Prepared the monthly Maintenance Reports.
- Conducted channel site visits including the site of the proposed new development at the Crown Honda site on June 14, 2019.
- Continued assisting with FEMA reimbursement for costs related to Hurricane Irma Administrative costs.
- Assisted with PowerPoint presentation preparation and attended the May 30, 2019 Board Meeting.

# **GASB REPORT**

No new activities since prior activity report.

CDM Smith Activity Update Report 5 FY2019 July 03, 2019

# **CAPITAL IMPROVEMENTS PROGRAM**

No new activity during this status report update.

# **DISTRICT MODERNIZATION**

- Continued refining the EXCEL based maintenance tracking database and reviewing work order data entry.
- Continued updating existing District ICPR3 models in preparation of update to ICPR4.

# **DISTRICT ENGINEER**

Prepared monthly project invoices and status update report.



# FINANCIAL STATEMENT

**June 2019** 



PINELLAS PARK WATER MANAGEMENT DISTRICT

Balance Sheet (Drill Down) As of 06/30/2019

#### **Assets**

Current Assets		
PAYROLL-SUNTRUST	3,850,080.00	
WELLS FARGO BANK-SAVINGS	34,139.81	
SUNTRUST-OPERATING	9,204,698.86	
STATE POOL ACCT	547,250.75	
STATE POOL ACCT	1,544,180.22	
EMPLOYEE ADVANCES	(1,908.99)	
AUDIT-COMMISSION	150.00	
AUDIT-PREPAID COMMISSION	7,912.00	
AUDIT-ACCRUED RETIREMENT PAYBL	(5,097.68)	
Total Current Assets		15,181,404.97
Total Assets		\$15,181,404.97
	Liabilities and Equity	
Current Liabilities		
PROPERTY TAX REFUND PAYABLE	\$(1,040.93)	
RETAINAGE PAYABLE	0.37	
AUDIT-PAYROLL	5,679.30	
FIT PAYABLE	(2,858.74)	
REIMB FICA DUE DIST-CAR ALLOW	25.52	
FICA PAYABLE	4,917.03	
FICA DUE-FRINGE BENEFITS	97.76	
ACCOUNTS PAYABLE	1,839.00	
COURT ORDER-S-EMPLOYEES	(1,955.10)	
UNION EXPENSE PAYABLE	517.72	
Total Current Liabilities		7,221.93
Total Liabilities		\$7,221.93
<b>Equity</b>		
FUND BALANCE	\$13,621,899.78	
Current Year Profit/Loss	1,552,283.26	
Total Equity		15,174,183.04
		*
Total Liabilities and Equity		\$15,181,404.97

Income Statement SubType (Current Period & Year To Date) For the period(s) of 6/1/2019 through 6/30/2019

	Current Per	riod	Year to Da	ate
Revenues				
AD VALOREM TAX RECEIPTS	\$151,183.40	91.8 %	\$8,781,123.46	98.2 %
MISCELLANEOUS REVENUE	16.10	0.0	35,186.87	0.4
INTEREST - INVESTMENTS	13,409.32	8.1	127,252.91	1.4
Total Revenues	\$164,608.82	100.0 %	\$8,943,563.24	100.0 %
Personnel Services				
SALARIES & WAGES	\$24,581.23	14.9 %	\$552,418.91	6.2 %
CONTRACT LABOR	0.00	0.0	3,416.92	0.0
CONTRACT LABOR DISTRICT ENGINEER	350.53	0.2	38,525.80	0.4
MATCHING COSTS-FICA	1,880.47	1.1	42,260.21	0.5
RETIREMENT CONTRIBUTIONS	2,197.17	1.3	45,589.47	0.5
RETIRE-PEORP ADMIN FEE	0.00	0.0	1,783.25	0.0
GROUP HEALTH INSURANCE PREMS	11,607.85	7.1	230,478.65	2.6
GROUP LIFE INSURANCE PREMS	1,956.50	1.2	7,522.93	0.1
DISABILITY PROGRAM	603.12	0.4	5,707.51	0.1
DENTAL PREMIUM	637.13	0.4	11,949.59	0.1
GAP INSURANCE PREMIUM	234.08	0.1	4,306.64	0.0
UNEMPLOYMENT COMPENSATION	0.00	0.0	(1,650.00)	0.0
Total Personnel Services	\$44,048.08	26.8 %	\$942,309.88	10.5 %
Operating Expenses				
GASB-INFRASTRUCTURE FACTOR-CDM	\$0.00	0.0 %	\$4,343.64	0.0 %
PROF SERVS -UNION COUNSEL	0.00	0.0	4,768.50	0.1
BUILDING MAINTENANCE REPAIRS	0.00	0.0	3,811.40	0.0
CELL PHONE	241.44	0.1	4,237.78	0.0
WEB PAGE	0.00	0.0	1,128.33	0.0
F150 PICKUP-REPAIRS	66.13	0.0	5,569.95	0.1
F550 CREW CAB DUMP TRUCK	698.64	0.4	4,116.00	0.0
JOHN DEERE/ALAMO SLOPEMOWER-2007	395.98	0.2	3,567.83	0.0
2011 F750 REPAIRS	0.00	0.0	707.72	0.0
REPAIR CAT (906)	0.00	0.0	5,478.08	0.1
GRAPPLE TRUCK REPAIRS	0.00	0.0	10,150.09	0.1
WHITE TRAILER REPAIRS	0.00	0.0	444.28	0.0
SPYDER SUB WORK-CH 2-PPWMD	6,932.92	4.2	190,158.97	2.1
SUB WORK-CH5-PPWMD	325.00	0.2	24,741.72	0.3
REPAIR-OFFICE EQUIPMENT	452.00	0.3	4,273.90	0.0
2015 Xmark Mower - 52" - Repairs	70.66	0.0	1,190.68	0.0
IMAGING EQUIPMENT	2,649.00	1.6	8,121.00	0.1
Professional Services	6,495.40	3.9	162,512.28	1.8
Accounting Services	14,000.00	8.5	62,125.53	0.7
Contract Services	3,470.58	2.1	36,565.49	0.4
Bank Charges/Fees	0.00	0.0	149.61	0.0
Communications	460.54	0.3	8,623.90	0.1
Transportation (Stamps)	9.99	0.0	432.45	0.0
Utilities	805.80	0.5	13,684.04	0.2
Rental & Leases	0.00	0.0	175.00	0.0
Insurance & Bonds	13,728.50	8.3	92,220.05	1.0
Repairs & Ditch Maintenance	7,127.09	4.3	288,917.95	3.2
Printing & Binding	0.00	0.0	280.73	0.0
Promotional Expense	0.00	0.0	1,318.98	0.0
Advertising	133.75	0.1	9,622.50	0.1
Office Supplies	936.47	0.6	8,801.87	0.1
Operating Supplies	27.20	0.0	6,775.36	0.1
<u> </u>		5.5	5,. 70.00	0.1

Income Statement SubType (Current Period & Year To Date) For the period(s) of 6/1/2019 through 6/30/2019

	Current Per	iod	Year to Da	te
Materials & Maintenace	5,764.47	3.5	85,890.62	1.0
Membership & Dues	30.00	0.0	23,709.05	0.3
Total Operating Expenses	\$64,821.56	39.4 %	\$1,078,615.28	12.1 %
Capital Outlay				
Modernization Program	\$0.00	0.0 %	\$37,829.84	0.4 %
CH1AW REPAIR @ SKYVIEW POOL 14-06 DESGN	0.00	0.0	304,505.64	3.4
CH 1C RNWL-98TH AV TO CH1 (10-08)ENG/GEO	0.00	0.0	105,984.93	1.2
Ch 1AW-Renewal from 58th St to Ch 1(14-0	0.00	0.0	2,378,988.06	26.6
Engineering Ch.1 - FY 17-18	17,419.00	10.6	541,326.34	6.1
CH 4 PNEL RPL 65/58AV&71ST/72LN(10-19)	0.00	0.0	53,250.94	0.6
Ch. 4 Cable Mat Replt - West of 66 Stree	0.00	0.0	826,376.80	9.2
CH 1AW REP @ SKYVIEW POOL (14-06)	0.00	0.0	659,279.25	7.4
CH 1AW Repair & Bridge Const at Skyview	0.00	0.0	214,042.61	2.4
Total Capital Outlay	12,776.60	7.8	252,691.01	2.8
Building & Structures	0.00	0.0	13,282.05	0.1
Area Improvements	0.00	0.0	2,410.00	0.0
Equipment	0.00	0.0	5,903.92	0.1
Engineering, All Channels	0.00	0.0	473.65	0.0
Total Capital Outlay	\$30,195.60	18.3 %	\$5,396,345.04	60.3 %
Total Expenses	\$139,065.24	84.5 %	\$7,417,270.20	82.9 %
Income (Loss) from Operations	\$25,543.58	15.5 %	\$1,526,293.04	17.1 %
Other Income (Expense)				
TAX COLL-PRIOR YR REFUNDS	\$0.00	0.0 %	\$27,538.26	0.3 %
Government Agencies Expense	0.00	0.0	(1,548.04)	0.0
Total Other Income (Expense)	\$0.00	0.0 %	\$25,990.22	0.3 %
Income (Loss) Before Income Taxes	\$25,543.58	15.5 %	\$1,552,283.26	17.4 %
Net Income (Loss)	\$25,543.58	15.5 %	\$1,552,283.26	17.4 %

# INVESTMENT SUMMARY

JULY 2019

Type of	Мах	May-19		Jun-19		Difference
Investment	Percent					
		e e				
POOL	100.00%	\$ 2,087,055.65	14.10% \$	\$ 2,091,430.97	14.10%	
WELLS FARGO		\$ 36,986.15	0.21%	\$ 34,139.81	0.21%	
SUNTRUST		\$ 13,058,237.50	\$  %69.28	\$ 13,156,256.00	85.69%	
CD		- +	\$ %00.0	- \$	0.00%	- \$
TREASURY		- \$	%00'0	- \$	0.00%	- \$
REPOS		- \$	%00'0	- \$	0.00%	•
TOTAL	100.00	\$ 15,182,279.30	100.00%	\$ 15,281,826.78	100.00%	

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# <u>Pinellas Park Water Management District</u> FY 2019 - 2020 Budget

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	FY2019	FY2020	
Description	(FY 18-2019)	(FY 19-2020)	
REVENUE	(\$)	(\$)	CHANGE
AD VALOREM TAX RECEIPTS		(17	OTIANGE
DELINQUENT TAX-TAX COLLECTOR	\$4,704,449	\$5,069,514	\$26E 06!
EXCESS FEES-TAX COLLECTOR	\$0	\$0	\$365,065
HOMESTEAD TAX-TAX COLLECTOR	\$18,000	\$18,000	\$0
TAX SALE CERTIFICATES	\$0	\$0	\$0
INTERGOVERNMENTAL	\$3,000	\$3,000	\$0 \$0
TOTAL INTERGOVERNMENTAL	\$5,000	\$5,000	\$0
AD VALOREM TAXES-NET	\$26,000	\$26,000	THE RESERVE TO THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN
MISCELLANEOUS REVENUE	\$4,730,449	\$5,095,514	\$0
INTEREST TAXES	\$0	\$0	\$365,065
INTEREST INVESTMENTS	\$5,000	\$5,000	\$0
TOTAL REVENUES/OTHER FINANCING	\$35,000	\$35,000	\$0
TOTAL REVENUES/OTHER FINANCING SOURCES CASH BALANCE BROUGHT FORWARD	\$4,770,449	\$5,135,514	\$0
TOTAL PEVENUES AND	\$11,689,950	\$15,180,750	\$365,065
TOTAL REVENUES AND BALANCES EXPENSE	\$16,460,399	\$20,316,264	\$3,490,800
	7 10 100	Ψ20,310,204	\$3,855,865
PERSONAL SERVICES SALARY & WAGES			
CONTRACT LABOR	\$390,000	Ø404 700	
DISTRICT ENGINEER	\$60,000	\$401,700	\$11,700
MATCHING COOTS FIG.	\$35,000	\$60,000	\$0
MATCHING COSTS-FICA MATCHING COSTS-RET.	\$29,835	\$30,000	(\$5,000)
CPOUR MOUR AND	\$33,033	\$30,730	\$895
GROUP INSURANCE	\$360,000	\$34,024	\$991
WORKERS COMPENSATION	\$23,000	\$396,000	\$36,000
UNEMPLOYMENT COMP	\$10,000	\$23,000	\$0
	\$10,000	\$10,000	\$0
OPERATING EXPENSE			
CDM-MEETINGS			
CDM-GASB	\$75,000	\$70,000	(\$5,000)
CDM-DCA PUB FAC RPRT	\$5,000	\$5,000	\$0
CDM -CAPITAL IMPROVEMENT PROGRAM	\$2,400	\$2,400	\$0
DISTRICT MODERNIZATION PROGRAM	\$5,000	\$5,000	\$0
IMAGING	\$25,000	\$25,000	\$0
STREAM MONITORS - TELEMETRY	\$3,500	\$3,500	\$0
PROF SERVICES-SURVEYING	\$5,000	\$5,000	\$0
PROF SERVICES - UNION COUNSEL	\$10,000	\$10,000	\$0
PROF SERVICES - UNION	\$0	\$0	\$0
PROF SERVICES-LEGAL	\$5,000	\$5,000	\$0
PROF SERVICES-MED FEES	\$61,000	\$61,000	\$0
PROF SERV-SPECIAL CONS	\$600	\$600	\$0
	\$500	\$500	\$0

FY 2019 - 2020 Budget DRAFT

	FY2019	FY2020	
Description	(FY 18-2019)	(FY 19-2020)	
ACCOUNTING EXPENSE	(\$)	(\$)	CHANGE
COMPUTER ACCOUNTING SUPPORT	\$16,000	\$16,000	\$0
AUDITING EXPENSE	\$2,000	\$2,000	\$0
AUDITING EXPENSE- GASB REVISIONS	\$17,500	\$17,500	\$0
CONTRACT SERVICES-FIELD	\$2,500	\$2,500	\$0
CONTRACT SERVICES-OFFICE	\$1,000	\$1,000	\$0 \$0
CONTRACT SERVICES-COMPUTER SUPPORT	\$12,000	\$12,000	\$0
MISC EXP (BANK CHGES,ETC)	\$12,000	\$15,000	\$3,000
TRAVEL EXP-SEMINARS	\$2,500	\$2,500	\$0
TRAVEL EXP-CONFERENCES	\$2,000	\$2,000	\$0 \$0
TRAVEL EXP-MEETINGS	\$1,600	\$1,600	\$0 \$0
TRAVEL EXP-INCIDENTAL	\$1,000	\$1,000	\$0
TELEPHONE	\$100	\$100	\$0
FAX	\$9,000	\$12,000	\$3,000
RADIO-TELEPHONE REPAIRS	\$600	\$600	
TRANSPORTATION (STAMPS)	\$600	\$600	\$0 \$0
UTILITIES (POWER)	\$800	\$800	\$0 \$0
UTILITIES (CITY UTIL)	\$11,000	\$11,000	\$0
RENTALS & LEASES	\$4,000	\$4,000	\$0
INSURANCE & BONDS	\$5,000	\$5,000	\$0
AUTOMOTIVE REPAIR	\$65,000	\$65,000	\$0
DUMP CHARGES	\$125,000	\$125,000	\$0
CITY MAINTENANCE AGREEMENTS	\$25,000	\$45,000	\$20,000
GENERAL CONTRACT MAINTENANCE	\$2,500	\$2,500	\$0,000
CH 1 MAINT & MOWING	\$35,000	\$35,000	\$0
CH 2 MAINT & MOWING	\$125,000	\$150,000	\$25,000
CH 3 MAINT & MOWING	\$75,000	\$95,000	\$20,000
CH 4 MAINT & MOWING	\$35,000	\$40,000	\$5,000
CH 5 MAINT & MOWING	\$80,000	\$95,000	\$15,000
PRINTING & BINDING	\$50,000	\$60,000	\$10,000
PROMOTIONAL EXPENSE-DIST	\$1,000	\$1,000	\$0
LEGAL ADS, SUBSCRIPTIONS	\$1,000	\$1,000	\$0
OFFICE SUPPLIES	\$9,000	\$9,000	\$0
COMPUTER SUPPLIES	\$3,500	\$3,500	\$0
PHOTO, VIDEO, ETC.	\$1,000	\$1,000	\$0
TRANS (GAS,OIL,ETC)	\$1,500	\$1,500	\$0
UNIFORMS AND HUMAN RESOURCES	\$40,000	\$45,000	\$5,000
MATERIAL FOR MAINTENANCE	\$4,600	\$6,000	\$1,400
DUES-SEMINARS, ETC	\$50,000	\$55,000	\$5,000
LODGING-REL EDUCATION	\$5,500	\$5,500	\$0
TRAVEL-REL EDUCATION	\$5,000	\$5,000	\$0
SBSCRPTNS/BKS-REL EDUC	\$1,000	\$1,000	\$0
REPAIR OFFICE EQUIPMENT	\$1,600	\$1,600	\$0
SMALL TOOLS/ACCESSORIES	\$500	\$500	\$0
	\$3,000	\$3,000	\$0
			ΨΟ

# <u>Pinellas Park Water Management District</u> FY 2019 - 2020 Budget

DRAFT

Description	FY2019 (FY 18-2019)	FY2020 (FY 19-2020)	
CAPITAL EXPENSE	(\$)	(\$)	CHANGE
LAND			
OFFICE BUILDING			
FIELD WAREHOUSE	\$20,000	<b>#00.000</b>	
AREA IMPROVEMENTS	\$5,000	\$20,000	
PPWMD COMPLEX	\$5,000	\$30,000	\$25,0
T F WIMD COMPLEX	\$5,000	\$5,000	
EQUIPMENT	Ψ0,000	\$5,000	
MAINTENANCE EQUIPMENT			
OFFICE EQUIPMENT	\$20,000	\$20,000	
COMPUTER EQUIPMENT	\$5,000	\$2,500	(00.50
DISTRICT PROP IMPROVEMENTS	\$5,000	\$5,000	(\$2,5)
FORD F-450	\$12,000	\$12,000	9
UTILITY TRAILER - 6 Ft X 12 Ft	\$60,000	\$60,000	9
OTILITY TRAILER - 0 FLX 12 FL	\$9,500	\$00,000	(00.50
CONSTRUCTION IN PROGRESS	. , , ,	ΨΟ	(\$9,50
ENGINEERING			
THE THING			
CH 4 - RR PERMIT ANNUAL FEE			
OTT 4 - TIC PERMIT ANNUAL FEE	\$355	\$355	
LIVADALANI	<b>4000</b>	φ333	\$
HYDROLOGY CHANNEL 1			
CHANNEL 2	\$5,000	\$5,000	
CHANNEL 3	\$5,000	\$5,000	\$
CHANNEL 4	\$5,000	\$5,000	\$
CHANNEL 5	\$5,000	\$5,000	\$
STIP WHILE S	\$5,000	\$5,000	\$
CHANNEL 1 PROJECTS	,	ψ3,000	\$
CH 1 - REPAIR AT 66TH STREET (18-01)			
LAND/LEGAL.	0.2		
SURVEY	\$0 \$0	\$0	\$0
ENGINEERING/GEOTECH/CONSTRUCTION SERVICES	\$325,000	\$0	\$0
CONSTRUCTION	\$2,500,000	\$325,000	\$0
III ADE COUR		\$3,500,000	\$1,000,000
H 1B5 – CONCRETE PANEL AND CABLE MAT REPLACEMENTS (1	17-01)		
LAND/LEGAL	\$0	00	
SURVEY	\$0	\$0	\$0
ENGINEERING/GEOTECH	\$125,000	\$0	\$0
CONSTRUCTION	\$1,025,000	\$125,000	\$0
	φ1,025,000	\$1,325,000	\$300,000

# <u>Pinellas Park Water Management District</u> FY 2019 - 2020 Budget

DRAFT

	FY2019	FY2020	
Description	(FY 18-2019)	(FY 19-2020)	
CH 1C - PHASE 1 - PENEWAL FROM CHANNE	(\$)	(\$)	CHANGE
CH 1C - PHASE 1 - RENEWAL FROM CHANNEL 1 TO 90TH AVENU LAND/LEGAL	JE NORTH (10-08)	(4)	CHANGE
SURVEY	\$0	00	
ENGINEERING/GEOTECH	\$0	\$0	
CONSTRUCTION	\$180,000	\$0	
CONSTRUCTION	\$1,800,000	\$190,000	\$10,00
CH 1C DHASE 2 DENEMAL TO SEE	\$ 1,000,000	\$2,160,000	\$360,00
CH 1C - PHASE 2 - RENEWAL FROM 90TH AVE TO 94TH AVE (10-0 LAND/LEGAL	8)		
SURVEY	\$0	0.0	
	\$0	\$0	\$
ENGINEERING/GEOTECH	\$225,000	\$0	\$
CONSTRUCTION	\$3,400,000	\$250,000	\$25,00
CH 4A2 DEDAID AT 10TH	ΨΟ,400,000	\$4,080,000	\$680,00
CH 1A2 – REPAIR AT 49TH STREET (14-04)			
LAND/LEGAL	\$0		
SURVEY	\$0	\$0	\$
ENGINEERING/GEOTECH	\$150,000	\$0	\$
CONSTRUCTION	\$1,200,000	\$165,000	\$15,00
	\$1,200,000	\$1,800,000	\$600,000
CHANNEL 4 PROJECTS			
CH 4 - PANEL REPLACEMENT 65TH/58TH AVE & 71ST ST/72ND LN	//0.10		
LAND/LEGAL	(10-19)		
SURVEY	\$0	\$0	\$0
ENGINEERING/GEOTECH	\$0	\$0	\$(
CONSTRUCTION	\$225,000	\$225,000	\$0
GEOTECHNICAL REPAIR	\$1,075,000	\$1,075,000	\$(
- 1 mg/ / 181 (	\$50,000	\$50,000	\$0
		,,-00	Ψ

# Pinellas Park Water Management District FY 2019 - 2020 Budget DRAFT

	FY2019	FY2020	
Description	(FY 18-2019)	(FY 19-2020)	
CHANNEL REPAIRS	(\$)	(\$)	CHANGE
CHANNEL REPAIRS		(4)	CHANGE
MISC. REPAIRS			
MICO: NEPAINS	\$100,000	\$250,000	0.100.00
DEPDIS DEMOVAL	<b>\$100,000</b>	\$250,000	\$150,00
DEBRIS REMOVAL - (contingency fund)			
LEGAL PECEDIA SON TO SO	\$10,000		
RESERVE FOR DEBRIS REMOVAL	\$200,000	\$10,000	\$0
CADITAL TRANSPORT	\$200,000	\$200,000	\$0
CAPITAL TRANSFER-CONTINGENCY	\$60,000		
APPRAISER	\$60,000	\$60,000	\$0
TAX COLLECTOR - COMMISION	\$40,000	\$40,000	\$0
TAX COLL./LIC,TAGS/FEES	\$100,000	\$100,000	\$0
MISC FEES	\$1,000	\$1,000	\$0
FEES TO GOV. AGENCIES	\$700	\$700	\$0
TOTAL EXPENSE	\$700	\$700	\$0
RESERVE	\$14,950,023	\$18,255,009	\$3,304,986
	\$1,510,376	\$2,061,255	\$550,879
TOTAL REVENUES AND EXPENSES			
	\$16,460,399	\$20,316,264	\$3,855,865
Millage Rate			,,000
	1.867	1.867	1.867

# **Randy Roberts**

From: Sent:

Syed, Uzma <usyed@pcpao.org> Tuesday, January 8, 2019 10:56 AM

To:

Andrea Shamblin; Barbara Colucci; Bastian, Tami; Mayor Robert Schmidt; Braithwaite, Al; Broihier, Allison; Brown, Eileen; Carpenter, Dan; Cindy McCarthy; Missy Clarke; Davis,

Amy; Bonnie Dhonau; Mello, Donald L; Elizabeth Makofske

(elizabeth.makofske@stpete.org); Fogarty-France, Anne; Freddie Lozano; Gentry, Patti;

PPWMD Info; Greene, Tom; Hannafin, Cheryl; Hanson, Mike; Harring, Ron; JGraham@mysouthpasadena.com; Jourdan, Lou Ann; Katsiyiannis, Dan;

Kayleen.Kastel@MyClearwater.com; Kruszona, Melanie; Lisa Atkinson; Nenno, Cindy; Ondrovic, John; Oster, Kathy; Mary Palmer; Randy Roberts; Meridy Semones; Solanes,

June; Spicher, Jennifer; Stefan Massol; Debra Sullivan; Susan Scrogham;

townclerk@townofnrb.com; Vincent Tenaglia; Walter Pierce

(wpierce@madeirabeachfl.gov); Amanda Thompson ; Berger, William M; Bucklin, Elaine L; Burbridge, Katherine A; Cohrs, Dennis A.; Coppola, Gene; Crawford, Michael C; David Allbritton; Diana Carro (dcarro@jwbpinellas.org); Ettel, Veronica E; Graham, Rick; Howard, Linda; ironsmith; Jacobs, Joann; Jamison, Tom; Jaruszewski, Brian; Jeannie Garner (jgarner@dunedinfl.net); Katy Currningham; Kimberly Fugate; Levy, Kelli H; Lymari Martinez (Imartinez@psta.net); Lynford, Erica; Maciuba, Craig; Martin, David; Mike Cacioppo; Miller, Brad; Smith, Kevin; Syed, Uzma; Weed, Melanie P; Matiyuk, Yana; Anne Fritz (anne.fritz@stpete.org); Denise Sanderson; Gould, Terri; jmeyer@largo.com; mdauphinais@myoldsmar.com; Patrick Murphy (PMurphy@pinellas-park.com);

Stenmark, Marcie

Cc:

Loy, Norman; Young, Bernie C; PCTC Tax Roll Support; Shearer, Lori; Coffey, Amanda S;

Twitty, Mike; McKeon, Kevin 2019 Property Tax Roll Calendar

Subject:

2019 CALENDAR.pdf

**Attachments:** 

TO:

**Taxing Authorities** 

FROM:

Uzma Syed

SUBJECT:

2019 Property Tax Roll Schedule

DATE:

January 8, 2019

The accompanying attachment is a preliminary schedule for producing the 2019 Property Tax Roll. Some dates have been left blank since those are specific to each taxing authority's schedule.

The 2019 DR-420 and 422 forms will be certified and returned via eTRIM.

Please remember that when preparing your calendar, public hearings to adopt budgets and millage rates cannot be scheduled on the hearing dates of the county commission and school board. For 2019, those dates are currently set for:

September 10 - School Board

September 12 – County Commission

September 24 – County Commission (final hearing)

Public hearings must be scheduled after 5:00 pm (that is, 5:01 pm or later) if scheduled on a week day and cannot be scheduled on a Sunday per Fla. Stat. s. 200.065(2).

Value Adjustment Board meeting for first certification of tax rolls is tentatively scheduled for Tuesday, October 1st.

I look forward to working with you toward our common goal of efficient completion of the budget/tax process for 2019. If our office can be of further assistance, please call me at (727) 464-5042 or email me at usyed@pcpao.org.

Regards, Uzma



# Uzma Syed, AAS, CFE, CPM

Tax Roll Compliance Manager Representing Mike Twitty, MAI | Pinellas County Property Appraiser

315 Court St - 2<sup>nd</sup> Floor PO Box 1957 | Clearwater, FL 33757-1957 Office: (727) 464-5042 | Fax: (727) 464-3448 usyed@pcpao.org | www.pcpao.org

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