



PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221

A G E N D A

REGULAR AUTHORITY MEETING #3
Fiscal Year 2019/2020

March 19, 2020
5:30 P.M.

Members of the public will have an opportunity to make public comment on each agenda item during the time that agenda item is considered.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF AGENDA**
- IV. APPROVAL OF MINUTES**

A. Board Meeting #2 held on January 16, 2020

POSSIBLE MOTION - (APPROVE/DENY) THE MINUTES OF THE BOARD MEETING #2 HELD ON JANUARY 16, 2020

B. Special Board Meeting held on February 4, 2020

POSSIBLE MOTION - (APPROVE/DENY) THE MINUTES OF THE SPECIAL BOARD MEETING HELD ON FEBRUARY 4, 2020.

V. NEW BUSINESS

A. Channel #5 Repair – Northwest of Circle Creek Drive

POSSIBLE MOTION - (APPROVE/DENY) AWARD OF BID FOR CHANNEL #5 REPAIR – NORTHWEST OF CIRCLE CREEK DRIVE TO KEYSTONE EXCAVATORS IN THE AMOUNT OF \$216,230.00

B. Purchase of 2020 Ford F-350 Dump Truck

POSSIBLE MOTION - (APPROVE/DENY) AUTHORIZATION FOR THE EXECUTIVE DIRECTOR TO PURCHASE UNDER THE FLORIDA SHERIFF'S ASSOCIATION CONTRACT #FSA-19-VEL27.0 A 2020 FORD F-350 DUMP TRUCK FROM DUVALL FORD, JACKSONVILLE, FLORIDA IN THE AMOUNT OF \$51,490.50

C. Temporarily increase the Executive Director's authorized purchasing amount from \$25,000.00 to \$100,000.00 until the next tentatively scheduled Board Meeting of May 21, 2020.

POSSIBLE MOTION - (APPROVE/DENY) TEMPORARILY INCREASE THE EXECUTIVE DIRECTOR'S PURCHASING AMOUNT FROM \$25,000.00 TO \$100,000.00 UNTIL THE NEXT BOARD MEETING OR THE END OF THE STATE OF EMERGENCY, WHICHEVER OCCURS FIRST.

D. Audit for FY 18/19

POSSIBLE MOTION - (APPROVE/DENY) THE 2018-2019 AUDIT AS PRESENTED BY GRAU AND ASSOCIATES

E. Repair – Channel 2E

POSSIBLE MOTION - (APPROVE/DENY) AUTHORIZATION FOR THE EXCECTUIVE DIRECTOR TO ENTER INTO AGREEMENT FOR DESIGN SERVICES WITH APPLIED SCIENCES INC. FOR CHANNEL 2E REPAIR FOR \$140,000.00 AND ADJUST THE ADOPTED BUDGET BY TRANSFERRING \$140,000.00 FROM PROJECT #10-08 CHANNEL #1C RENEWAL PHASE 1

VI. ITEMS OF BUSINESS

A. PROJECTS.

- i. Channel 1B5 (01/19/2017) – Panel Replacement (17-01)

POSSIBLE MOTION - (APPROVE/DENY) CHANGE ORDER #1 A DECREASE IN THE AMOUNT OF \$11,574.32 FOR A TOTAL ADJUSTED CONTRACT AMOUNT OF \$1,088,615.68 AND FINAL PAYMENT IN THE AMOUNT OF \$53,626.50 TO KAMMINGA AND ROODVEETS INC.

- ii. Channel 1C (09/18/2014) – Renewal from 98th Ave. to Confluence of CH 1 (10-08)
- iii. Channel 4 (01/15/2015) – Panel Replacement (10-19)
- iv. District's Modernization Program (01/21/2016)
- v. Channel 1 (11/16/2017) – Panel Replacement at 66th Street (18-01)
- vi. Channel 1A2 (11/16/2017) – Repair at 49th Street (14-04)

B. ADMINISTRATION.

- i. Finance
 - 1. Finance Statement – February 2020

POSSIBLE MOTION - (APPROVE/DENY) FINANCIAL STATEMENT FOR FEBRUARY 2020 AS ON FILE IN THE DISTRICT OFFICE.

- 2. Investment Summary – March 2020

POSSIBLE MOTION - (APPROVE/DENY) INVESTMENT SUMMARY FOR MARCH 2020.

ii. Executive Director Comments

1. Draft Budget/5 Year CIP Plan for the May 21, 2020 Board Meeting
2. Miscellaneous Repairs – Vendome Village & Mainlands
3. Culvert Pipes

iii. Legal Counsel Comments

- C. MISCELLANEOUS. The next Regular Authority Meeting will be held on Thursday, May 21, 2020 at 5:30 p.m.

VII. PUBLIC COMMENTS

VIII. BOARD MEMBER COMMENTS

IX. ADJOURNMENT

***POSSIBLE MOTION - I MOVE WE ADJOURN THE PINELLAS PARK WATER
MANAGEMENT DISTRICT BOARD MEETING #3***

Pursuant to Section 286.0105, Florida Statutes, any person desiring to appeal any action taken by the District at this meeting will need a record of the proceedings, and for such purpose may be required to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.

Any person with a disability who needs any accommodation to participate in this proceeding is entitled to assistance at no cost. Please contact the office of the District in writing at 6460 35th Street, Pinellas Park, FL 33781 or by phone at (727) 528-8022 at least two business days prior to the meeting to advise what assistance is needed.

**PINELLAS PARK WATER MANAGEMENT DISTRICT (PPWMD)
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022**

**January 16, 2020
Regular Authority Meeting # 2**

MINUTES

IN ATTENDANCE

Charlie Justice, Pinellas County Commissioner
Randal A. Roberts, Executive Director
Jennifer Cowan, District Attorney
Karen Lowe, District Engineer
Carolina Restrepo, CDM Smith
Robert Wronski, Applied Sciences
Dave Cook, PPWMD
Lisa Atkinson, PPWMD
Mike Silcott, Resident

I. Chairman Charles Tingler called to order the Regular Authority Meeting #2 for January 16, 2019 at 5:30 P.M.

II. ROLL CALL

Mr. Taylor - Present
Mr. Farrell - Present
Mr. Tingler – Present

Randal A. Roberts, Executive Director, announced that members of the public will have an opportunity to make public comments on each agenda item during the time the agenda item is considered. Then again at the end of the meeting if they have anything that is not on the agenda, they are welcome to speak.

III. AGENDA

Randal A. Roberts, Executive Director, stated there are no changes to the agenda.

IV. MINUTES

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #1 held on November 21, 2019. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler (I was absent on this meeting).

MOTION APPROVED

V. NEW BUSINESS

Randal A. Roberts, Executive Director, stated we have no new business.

VI. ITEMS OF BUSINESS

A. PROJECTS

CHANNEL 1B5 (01-19-2017) – PANEL REPLACEMENT (17-01)

Randal A. Roberts, Executive Director, this project is located off of 80th Avenue and 60th Street and there is an area where the existing concrete panels have failed. This construction started December 1, 2019 and is replacing a portion of the existing panels on the southside of the channel. The contractor has poured the new channel bottom. This project includes approximately 300 lineal feet and the project cost is about \$1.1 million dollars. This is just an example of how expensive our projects are. Mr. Roberts noted that the existing panels, which are being replaced, were approximately 30 to 40 years old. A lot of the channel construction was done when the District was first created in 1975. Mr. Silcott noted that he had requested information on the new panels as to the thickness of concrete, size of rebar, placement of rebar at the last Board meeting and someone was supposed to get back to him. Mr. Wronski stated that the size and spacing of rebar varied. A copy of the plans are available at the PPWMD office and were reviewed by Mr. Silcott and Mr. Wronski directly following the meeting.

CHANNEL 1C (09-18-14) – RENEWAL FROM 98TH AVE. TO CONFLUENCE OF CH 1 (10-08)

Randal A. Roberts, Executive Director, stated this is a project where PPWMD is construction new concrete panels. This project is at 62nd Street from 94th Avenue by Helen Howard Park. Mr. Roberts stated that Duke Energy has indicated they would complete the electrical undergrounding by April 1, 2020. Ms. Lowe stated that Duke Energy was to be on-site this week performing tree clearing south of 90th and then were going to follow up next week with the overhead line crews. There are a couple of power poles that are staying and need to be relocated. Mr. Roberts stated this will work with PPWMD's schedule and the project can go out to bid in July or August during the dry season. Mr. Roberts stated the project cost is estimated to be between \$5 and \$6 million.

CHANNEL 4 (01-15-2015) - PANEL REPLACEMENT (10-19)

Randal A. Roberts, Executive Director, stated that part of this channel extends into the County area and is located off of Belcher and 54th Avenue. The PPWMD had ground penetrating radar conducted along portions of this channel. There are many areas where the grass is growing through cracks in the panels. PPWMD has a long-term plan to start working in this area this year, starting at the end of 58th Avenue to west of 66th Street. Mr. Roberts stated that the typical concrete channel cost is about \$6,000 to \$8,000 dollars each foot to replace including the engineering design and construction costs.

DISTRICT'S MODERNIZATION PROGRAM – (01-21-2016)

Ms. Lowe stated CDM Smith continues to progress on the conversion of the models. The models for Channels 1, 2 and 3 and were converted over to ICP4R. Channels 4 and 5 are in progress. Ms. Restrepo is continuing to assist with the modernization for the maintenance program and bringing that on line.

CHANNEL 1 (11-16-2017) – PANEL REPLACEMENT AT 66TH STREET (18-01)

Randal A. Roberts, Executive Director, stated this project is at 66th Street and 84th Avenue, by the townhomes. The existing concrete panels are cracked with grass growing in the cracks. The project is anticipated to be going out to bid shortly and has an estimated cost of \$5 million dollars. This channel outflows into Cross Bayou. Mr. Roberts stated the project work is on the eastside of Belcher and extends for approximately two blocks.

CHANNEL 1A2 (11-16-2017) – REPAIR AT 49TH STREET (14-04)

Randal A. Roberts, Executive Director, stated this is another area with a lot of erosion and is located at 91st Avenue and 49th Street. This ditch would cross 49th Street and there is erosion back to the parking lot. This project should be ready for bid in about June. PPWMD has about \$400,000 in Cooperative Funding from SWFWMD with the project cost estimated at approximately \$3 Million dollars.

B. ADMINISTRATION

FINANCE

a) Financial Statement – December 2019

Mr. Farrell made a motion to accept the Financial Statement for December 2019 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

MOTION APPROVED

b) Pension Plan

Mr. Roberts stated this is the once a year we plan to fund the Pension Plan. We have an account at Wells Fargo and we have it linked to the State of Florida so we pay the Florida State Retirement System. Mr. Farrell made a motion to approve the transfer of funds in the amount of \$40,000 from Sun Trust Public Funds Account 0032030418480 to Wells Fargo Account 30900079999192.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

MOTION APPROVED

c) Investment Summary – January 2020

Mr. Farrell made a motion to accept the Investment Summary for January 2020 as presented and on file in the District Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

MOTION APPROVED

EXECUTIVE DIRECTOR COMMENTS

1. If anyone would like to attend Mr. John Morroni's 25th Annual First Responders Appreciation Dinner coming up February 15, 2019, please let me know.
2. Mr. Roberts stated there were a couple items that came up at Channel 2E along the Mainland development similar to the erosion noted at Vendome Village except they Channel 2E does not have concrete panels. The City has completed some repairs filling in the eroded areas with rip rap. This is an area where the irrigation system which runs parallel along the channel may be a factor. We are working with the City and the City's crew is going out on Tuesday to excavate a few areas. The City is willing to offer the equipment to do this investigative work, so we will work alongside them to see if we can assist. Most of the eroded areas correspond to gutter downspouts which currently discharge toward the channel. Redirecting the downspouts would help to prevent erosion. There are also two roof drains that were noted to have been extended and buried to drain directly into the channel.
3. We had a meeting with Aurora Engineering who is representing Vendome Village this past Wednesday, January 15th. PPWMD has engaged DiveTech to perform an inspection of the Channel 1 concrete panels along the Vendome Village residences. The inspection will be videotaped along the channel and the bottom to see if there is any damage to the panels below the water line or excessive silt deposits. This inspection is going to cost about \$2,000. Any small damaged areas can be repaired at the time of the inspection with hydraulic cement for a very minimal additional charge.
4. Mr. Roberts stated that Jennifer Cowan is relocating to a different firm in Tampa. There is a letter from Lewis, Longman and Walker noting Ms. Cowan's departure from their firm. The District has three potential options: retain Jennifer as Counsel with her new firm, retain Lewis, Longman and Walker as our firm with a new representative or issue an RFP to solicit a new firm. I believe Ms. Cowan's new firm is willing to accept the same conditions as our current contract with Lewis, Longman and Walker. There was a Possible Motion in the packet.

Mr. Farrell made a motion that we continue to engage Ms. Jennifer Cowan through her new firm, Bryant, Miller & Olive, as our District Counsel. Second was made by Mr. Taylor. No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell, Mr. Tingler

MOTION APPROVED

LEGAL COUNSEL COMMENTS

Ms. Cowan stated that because of the change in employer there will need to be a new contract executed which will include the same financial terms as the current contract. There has been a change in the Public Records and provisions that obligate Ms. Cowan to provide PPWMD any records that she has which belong to PPWMD. That should be the only change that will come before the Board for approval and may require a special meeting before the Board to consider that new contract.

Ms. Cowan noted that the legislature started on January 14th and runs through mid-March.

VII. PUBLIC COMMENTS

Mr. Silcott stated, as a representative of Davis Field Neighborhood Association, I would like to encourage the Board to put a concrete bottom in Channel 5 to protect Mel Dinsmore Park and the pond and provide for easier cleaning of the channel.

Ms. Lowe stated that PPWMD would be receiving additional FEMA funding. The Federal Funding match was increased from 75 percent to 90 percent and the District will receive approximately \$1,900 additional dollars.

VIII. BOARD MEMBER COMMENTS

There were no additional comments from the Board.

IX. ADJOURNMENT

There was no further business to come before the Board and Mr. Farrell moved to adjourn the Pinellas Park Water Management District Board Meeting #2. Second was made by Mr. Taylor.

Meeting was adjourned at 5:53 p.m.

THIS DOCUMENT IS CERTIFIED AS
APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____
Chairman

Vice Chairman

Treasurer

PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022

February 4, 2020
Special Board Meeting

MINUTES

IN ATTENDANCE

Randal A. Roberts, Executive Director
Jennifer Cowan, District Attorney
David Cook, PPWMD
Lisa Atkinson, PPWMD

I. Chairman Charles Tingler called to order the Special Board Meeting for February 4, 2020 at 10:00 A.M.

II. ROLL CALL

Mr. Taylor - Present
Mr. Farrell - Present
Mr. Tingler - Present

III. AGENDA

Randal A. Roberts, Executive Director, stated there is only one item for this Special Meeting is to enter into an Agreement with the Law Firm of Bryant, Miller & Olive (BMO) replacing the existing Agreement with Lewis, Longman and Walker (LLW) and retaining Jennifer Cowan as the District's Legal Counsel. Jennifer Cowan will explain the Agreement.

IV. NEW BUSINESS

District Counsel

Jennifer Cowan, District Attorney explained, there will be no changes in the retainer and only a couple language changes in the agreement. The following items have changed: Section II explains how Jennifer Cowan was prior counsel and has changed firms. Section III under services that are not included is lobbying; BMO does not offer these services. Section IV, the rate schedule was updated to the current rates and the services for labor agreement is included instead of entering into a separate Agreement. Section VII explains the effective date will be February 1, 2020, so there will be no gap in service. The new agreement will be ongoing and will not require renewal every three years, providing both parties are satisfied with the Agreement. In Section IX explains that Jennifer is unable to attend someone from the Law Firm of Bryant, Miller & Olive will fill in. Section X is

regarding public records; this has changed since the original Agreement and has been updated to reflect any changes in public records Law.

Mr Farrell made a motion to authorization for the Executive Director to enter into an agreement with the Law Firm of Bryant, Miller & Olive for Legal Counsel for the District.

Second was made by Mr. Taylor.

No discussion.

Roll Call: Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler.

MOTION APPROVED

VI. BOARD MEMBER COMMENTS

No additional comments.

VII. ADJOURNMENT

There was no further business to come before the Board and Mr. Farrell moved to adjourn the Pinellas Park Water Management District Special Board Meeting. Second was made by Mr. Taylor.

Meeting was adjourned at 10:09 A.M.

THIS DOCUMENT IS CERTIFIED AS
APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____
Chairman

Vice Chairman

Treasurer

PINELLAS PARK & WATER

Prepared for:		Contract Holder	DATE:
PINELLAS PARK & WATER RANDY ROBERTS 727-528-8022 Randy@ppwmd.com		DUVAL FLEET Bambi Darr (Work) 904-381-6596 (Fax) 904-387-6816 Bambi.Darr@duvalfleet.com 5203 Waterside Dr. Jax, FL 32210	2/6/20
PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL			
I appreciate your interest and the opportunity to quote. Prices are published by the Florida Sheriff's Association/ Florida Association of Counties & Florida Fire Chiefs' Association Automotive Contract #FSA19-VEL27.0 chassis / FSA19-VEH17.0. (www.flsheriffs.org) If you have any questions regarding this quote please call! Vehicle will be ordered white exterior unless specified on purchase order.			
Labor	Code	Equipment	Price
0	ITEM 13	2020 FORD F-350 1 TON REG CAB & CHASSIS DRW 4X4 XL- F3H	\$ 26,666.00
0	996	6.2L V8 GAS ENGINE	NC
0	640A	EQUIPMENT TRIM: XL MODEL	NC
0	X4L	4.30 LIMITED SLIP	NC
0	SCB	UPGRADE TO SUPER CAB MODEL WITH 168" WHEELBASE 60" CA - X3H	\$ 4,000.00
0	90L	POWER WINDOWS & DOOR LOCKS	\$ 914.00
0	76C	BACKUP ALARM	\$ 139.00
0	512	SPARE TIRE, WHEEL & JACK	\$ 349.00
0	872	BACKUP CAMERA	\$ 414.00
0	66S	UPFITTER SWITCHES	NC
0	18B SCB	CAB STEPS	\$ 444.00
0	9CD	9FT KNAPEIDE CONTRACTOR BODY WITH 14" SIDES, ELECTRIC HOIST DUMP (BLACK)	\$ 12,033.00
0	CAB SHIELD	CAB SHIELD, BLACK POWDER COATED STEEL CONSTRUCTION WITH MESH WINDOW	\$ 699.00
0	DUMP OPT	ELECTRIC GROUND CONTROL TARP	\$ 1,195.00
0	LEDT	LED TAIL LIGHTS WITH AMBER FLASHERS	\$ 510.00
0	CAMLOC	RELOCATE CAMERA ONCE CONTRACTOR BODY IS COMPLETE	\$ 255.00
0	534	TRAILER TOW ASSEMBLY- 7 WAY WIRING AND 2" BALL TO INCLUDE	\$ 1,645.00
0	PINTLE FX	2 5/16 PINTLE BALL COMBO WITH FIXED SHANK	INCL
0	CHOLD	CONE HOLDER-MASTER RACK 021604	\$ 196.00
0	COOLER MNT	5 GALLON WATER COOLER & MOUNT	\$ 225.00
0	TOOL	HAND TOOL RACK	\$ 325.00
0	31V	SHIP THROUGH TO INCLUDE WEIGHT SLIP, CERTIFICATION, MSO & DEALER PDI	\$ 625.00
0	3K PATS	EXTRA PROGRAMMED KEY WITH PATS TECHNOLOGY, FLEET KEY	\$ 225.00
1.5	W-GL	(2) WHELEN ION THINS- AMBER/WHITE SPLIT	\$ 186.00
1.5	W-VERTEX	(2) WHELEN VERTEX CORNER LIGHTS - AMBER/WHITE SPLIT	\$ 145.50
0		***LIGHTS HOOKED TO UPFITTER SWITCHES***	
0			
0	Z1	EXTERIOR: OXFORD WHITE	NC
0	AS	INTERIOR: GRAY VINYL INTERIOR 40/20/40	NC
0		VINYL FLOOR	NC
0			
3	LABOR	Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies:	\$100 \$ 300.00
	VENDOR COMMENTS	PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.	
UNIT COST			\$ 51,490.50
TOTAL QUANTITY		1	TOTAL PURCHASE \$ 51,490.50





PINELLAS PARK WATER MANAGEMENT DISTRICT

BI-MONTHLY SUMMARY OF CDM SMITH ACTIVITIES FY2020

REPORT 3 – March 04, 2020

CDM Smith PN: 6202-241409

PROJECT RELATED UPDATES

CHANNEL 1 WEST of 66th STREET CONCRETE PANEL REPLACEMENT

- Attended the pre-bid meeting on February 13, 2020.

CHANNEL 1C RENEWAL

- Continued to coordinate with Duke Energy for the overhead power pole relocations and electrical undergrounding at Channel 1C. Duke Energy work is currently in progress and anticipated to be complete in early April 2020.

CHANNEL 1B5 CONCRETE PANEL REPLACEMENT

- Continued to provide weekly construction site visits and reports and attended project Progress Meeting on January 21, 2020. Construction for this project is now complete.

NEW DEVELOPMENT REVIEWS - HYDROLOGY MODEL UPDATES

- Provided copies of the models for Channels 1, 2 and 5 as requested for new development.

SUPPORT SERVICES

CONSULTING SUPPORT AND MEETINGS

- Prepared the monthly Maintenance Reports.
- Assisted with PowerPoint presentation preparation for the January 16, 2020 Board Meeting and prepared the draft meeting summary.
- Researched and assisted with acquisition of updated EJCDC contract documents.
- Conducted site visit to Channel 5 on January 8, 2020 to review the repair documents created. Documents were finalized, sent to potential contractors and posted to DemandStar for bidding. Attended the BID opening on March 1, 2020.

- Coordinated with contractor (L.R.E. Ground Services, Inc.) to finalize contract for the flowable fill repair at location along Channel 4 noted to have a raised panel and erosion. Site visit was conducted on January 9, 2020 with L.R.E. to review the additional areas for potential repair. All repairs have been completed.

GASB REPORT

- Provided additional information requested by Jaime Medlicott (Grau CPA).

PUBLIC FACILITIES REPORT

- Drafted letters to be sent to the impacted utilities regarding the upcoming 2020 PPWMD Public Facilities Report update.

CAPITAL IMPROVEMENTS PROGRAM

- No new activity during this status report update.

DISTRICT MODERNIZATION

- Continued refining the EXCEL based maintenance tracking database and review of work order forms.
- Continued conversion for the Channel 4 and 5 from ICPR3 to ICPR4. Model conversion for Channels 4 and 5 nearly complete.

DISTRICT ENGINEER

- Prepared monthly project invoices and status update report.
- Attended the November 21, 2019 Board Meeting.
- Conducted site visit to Mainland's (Channel 2E) on January 21, 2020 to review areas of erosion and excavation performed by the City of Pinellas Park. A follow-up site visit with Mr. Jaime Driggers (Driggers Engineering) was conducted on January 28, 2020. Soil borings were completed by Driggers Engineering on February 19, 2020. Provided unit costs for concrete cable mats.
- Met Mr. Chris Weddle, Aurora Civil Engineering, Inc., on-site at Vendome Village (Channel 1) on January 15, 2020 to review the eroded areas along the channel. Dive Tech was engaged by PPWMD to perform underwater inspection of the Channel 1 concrete panels adjacent to the eroded areas. Provided observation for the Dive Tech inspection performed on January 17, 2020. A copy of the Dive Tech inspection report and video was provided to Mr. Chris Weddle on January 29, 2020.
- Completed single audit certification in FloridaPA.org and closeout forms for final release of FEMA funding.



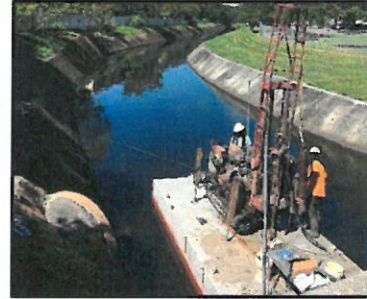
Status Report
for

Pinellas Park Water Management District
January 9, 2020 - March 10, 2020

This status report contains a summary of the efforts that Applied Sciences accomplished for the Pinellas Park Water Management District on their projects during the period of January 9, 2020 through March 10, 2020.

Channel 1 – West of 66th Street North

1. Submitted Issued for Bid documents on January 15.
2. Supported the District with advertisement of the project by developing and posting on Onvia Demandstar.
3. Coordinated with the District for advertisement in the newspaper.
4. Attended and held the Pre-bid Meeting on February 13.
5. Reviewed multiple bidding questions from prospective bidders and discussed with the District.
6. Developed and distributed Addendum Number 1 on February 24.
7. Initiated development of Addendum Number 2.



Channel 1B5 – East of 59th Street North

1. Performed construction observations.
2. Held progress meeting number 3 on January 21 and provided meeting minutes on January 22.
3. Substantial Completion walkthrough and Punchlist on Feb. 13.
4. Provided Substantial Completion Certificate to Contractor on Feb. 25.
5. Reviewed and processed Pay Application Numbers 2 and 3.
6. Coordinated on concrete truck tickets with Contractor several times.
7. Coordinated with Driggers Engineering regarding test results.
8. Coordinated with the District several times.



Channel 1A2 – 49th Street to 52nd Street

1. Attended the January 16 PPWMD Board meeting.
2. Coordinated with SWFWMD Project Manager, Nancy Norton, several times.
3. Prepared scope of work for the PPWMD.
4. Provided scope of work to SWFWMD on February 28.
5. Coordinated with structural engineer subconsultant several times.



Channel 4 – Panel Replacement West of 49th Street to 52nd Street

1. Finalized topographic survey with Southeastern Surveying on topographic survey. Obtained final survey documents.
2. Finalized geotechnical investigation with Driggers Engineering. Obtained final geotechnical investigation report.
3. Initiated development of 60% design plans.
4. Performed miscellaneous coordination with the District.



FINANCIAL STATEMENT

February 2020



PINELLAS PARK WATER MANAGEMENT DISTRICT

Pinellas Park Water Management District
Income Statement
(Current Period & Year To Date)
For the period(s) of 2/1/2020 through 2/29/2020

	Current Period		Year to Date	
Revenues				
MISCELLANEOUS INCOME	\$0.00	0.0 %	\$100.00	0.0 %
AD VALOREM TAX RECEIPTS	1,105.54	6.4	8,751,696.86	97.0
MISCELLANEOUS REVENUE	4,875.76	28.3	76,737.22	0.9
INTEREST - INVESTMENTS	11,223.41	65.2	191,156.61	2.1
Total Revenues	\$17,204.71	100.0 %	\$9,019,690.69	100.0 %
Personnel Services				
SALARIES & WAGES	\$24,123.93	140.2 %	\$449,135.35	5.0 %
CONTRACT LABOR	965.87	5.6	31,818.05	0.4
CONTRACT LABOR DISTRICT ENGINEER	0.00	0.0	36,376.78	0.4
MATCHING COSTS-FICA	1,845.49	10.7	34,358.83	0.4
RETIREMENT CONTRIBUTIONS	0.00	0.0	40,484.33	0.4
GROUP HEALTH INSURANCE PREMS	14,164.17	82.3	199,672.61	2.2
GROUP LIFE INSURANCE PREMS	88.52	0.5	5,221.79	0.1
DISABILITY PROGRAM	199.70	1.2	4,809.62	0.1
DENTAL PREMIUM	463.89	2.7	9,034.24	0.1
GAP INSURANCE PREMIUM	243.62	1.4	3,912.24	0.0
UNEMPLOYMENT COMPENSATION	0.00	0.0	4,950.00	0.1
Total Personnel Services	\$42,095.19	244.7 %	\$819,773.84	9.1 %
Operating Expenses				
GEN CONSULT-MEETINGS/CDM-#37	\$12,315.69	71.6 %	\$65,449.54	0.7 %
GASB-INFRASTRUCTURE FACTOR-CDM	541.24	3.1	7,143.88	0.1
PUBLIC FACILITY REP- #90-CDM	0.00	0.0	204.00	0.0
STREAM GAUGES-HYDROGAGE	712.30	4.1	3,730.57	0.0
PROF SERVS-LEGAL	3,000.00	17.4	55,096.62	0.6
MEDICAL FEES-PROF SERVICES	0.00	0.0	240.00	0.0
ACCOUNTING EXPENSE	0.00	0.0	18,162.50	0.2
CYMA SUPPORT	780.00	4.5	4,786.36	0.1
AUDIT EXPENSE - CONTRACT	6,000.00	34.9	28,400.00	0.3
CONTRACT SERVICES-FIELD	262.50	1.5	487.50	0.0
CONTRACT SERVICES-OFFICE	444.16	2.6	10,940.63	0.1
BUILDING MAINTENANCE REPAIRS	0.00	0.0	3,796.40	0.0
LAWN/MAINT SERVICE	123.86	0.7	2,167.86	0.0
GEN COMPUTER SUPPORT-OVERALL	930.96	5.4	18,463.31	0.2
MISCELLANEOUS EXPENSE	42.80	0.2	197.49	0.0
TELEPHONE/CABLE	0.00	0.0	735.20	0.0
CELL PHONE	218.23	1.3	3,543.76	0.0
INTERNET CHGS	371.55	2.2	4,970.83	0.1
FAX EXPENSE-COMMUNICATIONS	55.93	0.3	820.88	0.0
WEB PAGE	0.00	0.0	1,193.25	0.0
TRANSPORTATION (STAMPS)	0.00	0.0	437.13	0.0
PROGRESSIVE ENERGY-UTILITIES	556.57	3.2	9,051.66	0.1
WATER/SEWER/GARBAGE-CITY PP	204.38	1.2	3,528.42	0.0
RENTALS & LEASES	0.00	0.0	55.00	0.0
INSURANCE & BONDS	3,050.00	17.7	77,040.50	0.9
AUTOMOTIVE REPAIR-STAFF VECH	0.00	0.0	920.14	0.0
F750 SUPERCAB TRUCK	0.00	0.0	4,882.08	0.1
F250 HD PICKUP (2001)	0.00	0.0	1,414.31	0.0
F150 PICKUP-REPAIRS	44.56	0.3	3,103.54	0.0
F550 CREW CAB DUMP TRUCK	1,145.10	6.7	8,683.24	0.1
JOHN DEERE/ALAMO SLOPEMOWER-2007	0.00	0.0	5,581.63	0.1
2011 F750 REPAIRS	0.00	0.0	4,109.40	0.0
REPAIR-MAINT EQUIPMENT	0.00	0.0	3,604.33	0.0

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Pinellas Park Water Management District
Income Statement
(Current Period & Year To Date)
For the period(s) of 2/1/2020 through 2/29/2020

	Current Period		Year to Date	
SLOPE MOWER REPAIRS-ALAMO	0.00	0.0	4,622.21	0.1
REPAIR-CHIPPER	0.00	0.0	1,949.66	0.0
REPAIR CAT (906)	249.29	1.4	3,802.64	0.0
REPAIRS - JOHN DEERE 2015	0.00	0.0	209.54	0.0
GRAPPLE TRUCK REPAIRS	0.00	0.0	1,813.38	0.0
DITCH MAINTENANCE - TIRES	380.42	2.2	15,912.23	0.2
CONTRACT SERVS-CH 1-OTHER	29,820.88	173.3	164,677.71	1.8
SPYDER SUB WORK-CH 2-PPWMD	29,779.30	173.1	212,860.64	2.4
SPYDER SUB WORK-CH 3-PPWMD	0.00	0.0	25,153.58	0.3
SPYDER SUB WORK-CH#4-PPWMD	895.47	5.2	78,626.86	0.9
SUB WORK-CH5-PPWMD	800.00	4.6	16,047.22	0.2
REPAIR-OFFICE EQUIPMENT	233.85	1.4	4,379.85	0.0
PRINTING & BINDING	0.00	0.0	132.49	0.0
TOTAL-PROMOTIONAL EXPENSE	(300.00)	(1.7)	(1,575.00)	0.0
FES/CHAMBER/KIWANIS/APWA/FGFOA	1,250.00	7.3	1,270.00	0.0
PROMOTIONAL-MISC	0.00	0.0	300.00	0.0
LEGAL ADS	0.00	0.0	269.51	0.0
TRIM ADS	0.00	0.0	9,403.00	0.1
BID ADS	175.74	1.0	309.49	0.0
MISC ADS	0.00	0.0	730.00	0.0
OFFICE SUPPLIES	9.88	0.1	894.88	0.0
OFFICE SUPPLIES	0.00	0.0	6,832.49	0.1
PETROLEUM EXPENSE	1,076.55	6.3	16,885.17	0.2
TIRES,BATTERIES,ACCESS-FIELD	546.21	3.2	2,262.91	0.0
GREASE/OIL/LUBES, ETC	0.00	0.0	72.00	0.0
RENTALS-EQUIPMENT-MAINT	0.00	0.0	140.25	0.0
UNIFORM/GEAR APPAREL EXPENSE	531.87	3.1	11,705.80	0.1
HUMAN RESOURCES	942.00	5.5	2,583.38	0.0
EMPLOYEE AWARDS PROGRAM	72.01	0.4	960.69	0.0
MAINTENANCE SUPPLIES-GENERAL	1,364.79	7.9	26,468.03	0.3
CHEMICALS FOR SPRAYING	3,532.00	20.5	16,257.14	0.2
MEMBERSHIP & DUES	30.00	0.2	9,518.00	0.1
EDUCAT/REGISTRATIONS/SEMINARS	480.00	2.8	1,427.95	0.0
SUBSCRIPTIONS/BOOKS	39.95	0.2	(21.67)	0.0
2015 Xmark Mower 48" - Repairs	111.54	0.6	994.19	0.0
2015 Xmark Mower - 52" - Repairs	164.27	1.0	965.88	0.0
IMAGING EQUIPMENT	0.00	0.0	5,909.35	0.1
Total Operating Expenses	\$102,985.85	598.6 %	\$997,693.41	11.1 %
Capital Outlay				
Modernization Program	\$5,324.95	31.0 %	\$63,174.67	0.7 %
OFFICE BLDG-35TH ST NO.	0.00	0.0	5,159.36	0.1
MAINT BLDGS-35TH ST N.	0.00	0.0	5,314.74	0.1
COMPLEX AREA IMPROVEMENTS	0.00	0.0	520.00	0.0
PPWMD COMPLEX-AREA IMPROVEMENT	0.00	0.0	1,500.00	0.0
TOTAL: EQUIPMENT	171.91	1.0	171.91	0.0
2019 O'Dell Enclosed Trailer - 14 Foot	0.00	0.0	4,802.00	0.1
CH 1C RNWL-98TH AV TO CH1 (10-08)ENG/GEO	0.00	0.0	17,672.07	0.2
Ch 1AW-Renewal from 58th St to Ch 1(14-0	0.00	0.0	(11,752.46)	(0.1)
Engineering Ch.1 - FY 17-18	367,306.10	2134.9	1,078,384.32	12.0
TOTAL-CH4 ENGINEERING	17,300.00	100.6	17,300.00	0.2
CH4-CSX LEASE	0.00	0.0	160.53	0.0
CH 4 PNEL RPL 65/58AV&71ST/72LN(10-19)	0.00	0.0	50,308.52	0.6
PROPERTY APPRAISER	0.00	0.0	46,047.62	0.5
TAX COLLECTOR-COMMISSIONS	22.10	0.1	176,900.06	2.0

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Pinellas Park Water Management District
Income Statement
(Current Period & Year To Date)
For the period(s) of 2/1/2020 through 2/29/2020

	Current Period		Year to Date	
Total Capital Outlay	\$390,125.06	2267.5 %	\$1,455,663.34	16.1 %
Total Expenses	\$535,206.10	3110.8 %	\$3,273,130.59	36.3 %
Income (Loss) from Operations	\$(518,001.39)	(3010.8)%	\$5,746,560.10	63.7 %
Other Income (Expense)				
TAX COLLECTOR-DIANE NELSON	\$0.00	0.0 %	(\$499.30)	0.0 %
TAX COLL-PRIOR YR REFUNDS	0.00	0.0	57,051.21	0.6
TAX COLLECTOR-POSTAGE DUE	0.00	0.0	(423.26)	0.0
DCA-STATE OF FLORIDA	0.00	0.0	(375.00)	0.0
Total Other Income (Expense)	\$0.00	0.0 %	\$55,753.65	0.6 %
Income (Loss) Before Income Taxes	\$(518,001.39)	(3010.8)%	\$5,802,313.75	64.3 %
Net Income (Loss)	\$(518,001.39)	(3010.8)%	\$5,802,313.75	64.3 %

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Pinellas Park Water Management District
Balance Sheet (Drill Down)
As of 02/29/2020

Assets

Current Assets

PAYROLL-SUNTRUST	3,850,080.00	
WELLS FARGO BANK-SAVINGS	39,993.25	
SUNTRUST-OPERATING	11,561,342.61	
STATE POOL ACCT	554,850.52	
STATE POOL ACCT	1,565,624.63	
EMPLOYEE ADVANCES	(1,794.09)	
AUDIT-COMMISSION	150.00	
AUDIT-PREPAID COMMISSION	7,912.00	
AUDIT-ACCRUED RETIREMENT PAYBL	(5,074.09)	
Total Current Assets		17,573,084.83
Total Assets		\$17,573,084.83

Liabilities and Equity

Current Liabilities

PROPERTY TAX REFUND PAYABLE	\$(1,040.93)	
RETAINAGE PAYABLE	0.37	
AUDIT-PAYROLL	5,679.30	
FIT PAYABLE	(2,858.74)	
REIMB FICA DUE DIST-CAR ALLOW	25.52	
FICA PAYABLE	4,917.03	
FICA DUE-FRINGE BENEFITS	97.76	
ACCOUNTS PAYABLE	500.38	
COURT ORDER-S-EMPLOYEES	(1,955.10)	
UNION EXPENSE PAYABLE	552.61	
Total Current Liabilities		5,918.20
Total Liabilities		\$5,918.20

Equity

FUND BALANCE	11,764,852.88	
Current Year Profit/Loss	5,802,313.75	
Total Equity		17,567,166.63
Total Liabilities and Equity		\$17,573,084.83