



PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221

A G E N D A

REGULAR AUTHORITY MEETING #1
Fiscal Year 2023/2024

January 18, 2024
5:30 P.M.

Members of the public will have an opportunity to make public comment on each agenda item during the time that agenda item is considered any comments on items not on the agenda can be made at the end of the agenda. Please keep comments to three (3) minutes for each item.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

A. Board Meeting #1 was held on November 16, 2023

***POSSIBLE MOTION - (APPROVE/DENY) THE MINUTES OF THE BOARD MEETING #1
HELD ON NOVEMBER 16, 2023.***

V. NEW BUSINESS

VI. ITEMS OF BUSINESS

A. PROJECTS.

- i.* Channel 1 (11/16/2017) – Panel Replacement at 66th Street (18-01)
- ii.* Channel 3 (01/19/2023) – Panel Replacement East of Haines Road (22-01)
- iii.* Channel 4 (11/16/2023) – Panel Replacement 68th Street to Belcher Rd. (23-01)
- iv.* Channel 4E (11/16/2023) – Repair at 62nd Avenue (23-02)

B. ADMINISTRATION.

- i.* Finance
 - 1. Finance Statement – December 2023

***POSSIBLE MOTION - (APPROVE/DENY) FINANCIAL STATEMENT FOR
DECEMBER 2023 AS ON FILE IN THE DISTRICT OFFICE.***

2. Investment Summary – January 2024

***POSSIBLE MOTION - (APPROVE/DENY) INVESTMENT SUMMARY FOR
JANUARY 2024.***

ii. Executive Director Comments

iii. Legal Counsel Comments

1. Several Bills in the House if passed will affect the District.

C. MISCELLANEOUS.

The next Regular Authority Meeting and will be held on Thursday, March 21, 2024, at 5:30 p.m.

VII. PUBLIC COMMENTS

VIII. BOARD MEMBER COMMENTS

IX. ADJOURNMENT

***POSSIBLE MOTION - MOVE WE ADJOURN THE PINELLAS PARK WATER MANAGEMENT
DISTRICT BOARD MEETING #2.***

Pursuant to Section 286.0105, Florida Statutes, any person desiring to appeal any action taken by the District at this meeting will need a record of the proceedings, and for such purpose may be required to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.

Any person with a disability who needs any accommodation to participate in this proceeding is entitled to assistance at no cost. Please contact the office of the District in writing at 6460 35th Street, Pinellas Park, FL 33781 or by phone at (727) 528-8022 at least two business days prior to the meeting to advise what assistance is needed.

**PINELLAS PARK WATER MANAGEMENT DISTRICT (PPWMD)
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221
(727) 528-8022**

**November 16, 2023
Regular Authority Meeting #1**

MINUTES

IN ATTENDANCE

Randal A. Roberts, Executive Director
Ann Martin, PPWMD
David Cook, PPWMD
Jennifer Cowan, District Attorney
Dominique Rudajev P.E., CDM Smith
Derek Kosydar, CDM Smith
Aaron Petersen, City of Pinellas Park

I. Chairman Charles Tingler called to order the Regular Authority Meeting #1 for November 16, 2023, at 5:30 P.M.

II. ROLL CALL

Mr. Taylor - Here
Mr. Farrell - Here
Mr. Tingler – Here

III. APPROVAL OF AGENDA

Randal A. Roberts, Executive Director, no changes to the agenda.

IV. MINUTES

Mr. Farrell made a motion to approve the minutes of the Final Trim Hearing meeting held on September 21, 2023. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

Mr. Farrell made a motion to approve the minutes of the Regular Authority Meeting #6 held on September 21, 2023. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

MOTION APPROVED

V. NEW BUSINESS

VI. ITEMS OF BUSINESS

A. PROJECTS

CHANNEL 1 (11-16-2017) – PANEL REPLACEMENT AT 66TH STREET (18-01)

Randal A. Roberts, Executive Director, stated they all the restoration in the FDOT ROW is completed. The project is approximately 95% complete.

CHANNEL 3 (31/19/2023) – Panel Replacement East of Haines Road (22-01)

Randal A. Roberts, Executive Director, stated this project was at 90% design.

CHANNEL 4 (11/16/2023) – Panel Replacement 68th Street to Belcher Rd (23-01)

Randal A. Roberts, Executive Director, there is a meeting with SWFMD to discuss the project and apply for a permit exemption.

CHANNEL 4E (11/16/2023) – Repair at 62nd Avenue (23-02)

Randal A. Roberts, Executive Director, surveying has started on this project and the District will be meeting on January 11, 2024, with SWFWMD to discuss permitting for this project.

VII. FINANCIAL STATEMENT

Mr. Farrell made a motion to approve the Financial Statement for October 2023 as on file in the District's Office. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

VIII. INVESTMENT SUMMARY

Mr. Farrell made a motion to approve the Investment Summary of November 2023. Second was made by Mr. Taylor.

No discussion. Roll Call:

Voting Aye: Mr. Taylor, Mr. Farrell and Mr. Tingler

EXECUTIVE DIRECTOR COMMENTS

Randal A. Roberts, Executive Director, stated he would be on vacation 11/18/23 thru 11/27/23.

LEGAL COUNSEL COMMENTS

Jennifer Cowan, District's Attorney stated there were several bills signed, one was a procurement issue, the language will need to be added to our bid documents.

VII. PUBLIC COMMENTS

There were no additional comments from the public.

VIII. BOARD MEMBER COMMENTS

There were no additional comments from the Board.

IX. ADJOURNMENT

There was no further business to come before the Board and Mr. Tingler moved to adjourn the Pinellas Park Water Management District Board Meeting #6. Second was made by Mr. Taylor.

Meeting was adjourned at 5:46 p.m.

THIS DOCUMENT IS CERTIFIED AS
APPROVED ON _____

ATTEST: _____

DATE: _____

Signed: _____
Chairman

Vice Chairman

Treasurer



PINELLAS PARK WATER MANAGEMENT DISTRICT

BI-MONTHLY SUMMARY OF CDM SMITH ACTIVITIES FY 2023-2024

REPORT 2 – January 2024

CDM Smith PN: 6202-290563

PROJECT RELATED UPDATES

CHANNEL 1 WEST of 66th STREET CONCRETE PANEL REPLACEMENT

- Performed periodic site visits to observe construction progress, including on November 9th, 20th, and December 5th, 14th, and 27th of 2023.
- Prepared and transmitted site visit reports to PPWMD.
- Review correspondence received regarding the project.

CHANNEL 3 CONCRETE PANEL REPLACEMENT DESIGN

- Reviewed correspondence received regarding the project and communications with Duke Energy.
- Participated in Channel 3 Front End Specifications meeting.

CHANNEL 4 PANEL REPLACEMENT AT 58TH AVENUE

- No new activities under this task.

NEW DEVELOPMENT REVIEWS - HYDROLOGY MODEL UPDATES

- No new activities under this task.

SUPPORT SERVICES

CONSULTING SUPPORT AND MEETINGS

- Assisted with preparation of materials for the November 2023 Board Meeting.
- Began preparation of the November and December Bimonthly maintenance report for the January 2024 Board Meeting.

GASB REPORT

- No new activities under this task.

PUBLIC FACILITIES REPORT

- No new activities under this task.

CAPITAL IMPROVEMENTS PROGRAM

- No new activities under this task.

DISTRICT MODERNIZATION

- Backchecking and formatting of database ongoing.
- Communicated with the District as needed to resolve questions on database entries and work orders.

DISTRICT ENGINEER

- Prepared monthly project invoices.
- Assisted with site visits to active construction projects.
- Participated in Channel 3 Front End Specifications meeting.

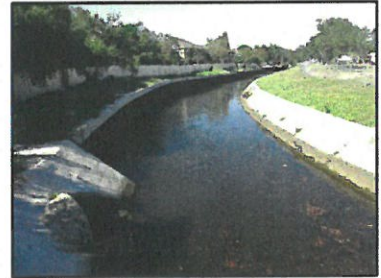


Status Report
for
Pinellas Park Water Management District
November 7, 2023 – January 10, 2024

This status report contains a summary of the efforts that Applied Sciences accomplished for the Pinellas Park Water Management District on their projects during the period of Nov. 7, 2023 through Jan. 10, 2024.

Channel 1 – West of 66th Street North

1. Reviewed several project document submittals
2. Visited the project site several times
3. Coordinated with District several times
4. Coordinated with Poseidon several times
5. Reviewed and approved several Payment Applications
6. Participated in On-site meeting with Palmbrooke Townhomes HOA members regarding fence repair and backyard grading



Channel 3 – Concrete Panel Replacement East of Haines Road

1. Correspondence with Duke Energy several times regarding access and use of the Duke Energy property on the south side of Channel 3, awaiting Duke Energy approval
2. Completed 90% Design Plans and submitted plans to the District for review
3. Edited Front End specifications and submitted specifications to the District for review
4. Submitted Project Permit Exempt Request to SWFWMD and received approval on Dec. 5, 2023
5. Participated in On-site meeting with FDEP staff regarding evaluation of Other Surface Water impacts associated with the proposed project
6. Coordinated with the District several times



Channel 4 – Concrete Panel Replacement 68th St west to Belcher Road

1. Initiated Geotech site soil boring work and Site Survey, work schedule to be completed before the end of January 2024
2. Correspondence with SWFWMD and FDEP agencies regarding Permit Exemption Request
3. Coordinated with the District several times



Jan 2024

Approved _____ Date _____

Pinellas Park Water Management District
Balance Sheet (Drill Down)
As of 12/31/2023

Assets

Current Assets

PAYROLL-SUNTRUST	\$3,850,080.00	
WELLS FARGO BANK-SAVINGS	7,621.05	
SUNTRUST-OPERATING	9,856,953.61	
STATE POOL ACCT	598,765.83	
STATE POOL ACCT	4,757,850.41	
Total Current Assets		19,071,270.90

Total Assets

\$19,071,270.90

Liabilities and Equity

Current Liabilities

ACCOUNTS PAYABLE	\$(61,624.22)	
AUDIT-ACCRUED RETIREMENT PAYBL	(0.10)	
RETAINAGE PAYABLE	307,365.00	
FIT PAYABLE	(0.11)	
UNION EXPENSE PAYABLE	379.09	
Total Current Liabilities		246,119.66

Total Liabilities

\$246,119.66

Equity

FUND BALANCE	\$12,442,688.04	
Fund Balance 2021	(69,017.00)	
Current Year Profit/Loss	6,451,480.20	
Total Equity		18,825,151.24

\$19,071,270.90

Total Liabilities and Equity

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Pinellas Park Water Management District
Income Statement
(Current Period & Year To Date)
For the period(s) of 12/1/2023 through 12/31/2023

	Current Period		Year to Date	
Revenues				
AD VALOREM TAX RECEIPTS	\$4,835,351.05	99.1 %	\$13,151,527.34	96.3 %
EXCESS FEES-TAX COLLECTOR	0.00	0.0	77,629.36	0.6
INTEREST - INVESTMENTS	44,585.20	0.9	414,169.91	3.0
MISCELLANEOUS REVENUE	0.00	0.0	6,392.75	0.0
Miscellaneous Income	1,229.00	0.0	10,809.08	0.1
Total Revenues	\$4,881,165.25	100.0 %	\$13,660,528.44	100.0 %
Personnel Services				
RETIREMENT CONTRIBUTIONS	\$3,726.69	0.1 %	\$52,307.19	0.4 %
SALARIES & WAGES	27,462.69	0.6	415,443.54	3.0
CONTRACT LABOR	0.00	0.0	14,205.66	0.1
MATCHING COSTS-FICA	2,100.92	0.0	31,781.60	0.2
GROUP HEALTH INSURANCE PREMS	10,410.05	0.2	157,485.97	1.2
GROUP LIFE INSURANCE PREMS	107.62	0.0	6,308.72	0.0
DISABILITY PROGRAM	254.47	0.0	3,786.83	0.0
DENTAL PREMIUM	317.29	0.0	4,665.72	0.0
GAP INSURANCE PREMIUM	300.20	0.0	4,542.50	0.0
Total Personnel Services	\$44,679.93	0.9 %	\$690,527.73	5.1 %
Operating Expenses				
PROF SERVS-LEGAL	\$3,000.00	0.1 %	\$45,000.00	0.3 %
GEN CONSULT-MEETINGS/CDM-#37	3,315.10	0.1	183,132.52	1.3
GASB-INFRASTRUCTURE FACTOR-CDM	6,472.96	0.1	6,472.96	0.0
CONTRACT SERVS-CH 1-OTHER	14,500.25	0.3	92,056.91	0.7
STREAM GAUGES-HYDROGAGE	0.00	0.0	897.50	0.0
MEDICAL FEES-PROF SERVICES	0.00	0.0	49.00	0.0
CONTRACT SERVICES-OFFICE	121.97	0.0	4,353.34	0.0
GEN COMPUTER SUPPORT-OVERALL	2,487.46	0.1	19,953.97	0.1
MISCELLANEOUS EXPENSE	0.00	0.0	2,911.50	0.0
TRANSPORTATION (STAMPS)	0.00	0.0	704.44	0.0
PROGRESSIVE ENERGY-UTILITIES	592.48	0.0	10,513.73	0.1
WATER/SEWER/GARBAGE-CITY PP	256.56	0.0	3,746.07	0.0
INSURANCE & BONDS	22,883.50	0.5	126,440.00	0.9
CYMA SUPPORT	464.95	0.0	5,015.64	0.0
AUDIT EXPENSE - CONTRACT	3,200.00	0.1	28,650.00	0.2
WEB PAGE	9.50	0.0	366.34	0.0
TELEPHONE/CABLE	460.47	0.0	6,826.00	0.0
CELL PHONE	160.06	0.0	2,783.84	0.0
RENTALS & LEASES	0.00	0.0	1,949.42	0.0
TOTAL- DISTRICT REPAIRS	733.18	0.0	10,539.25	0.1
AUTOMOTIVE REPAIR-STAFF VECH	212.44	0.0	1,939.04	0.0
AUTOMOTIVE REPAIR-CREW VEHICLE F150-09	0.00	0.0	5,989.19	0.0
F150 PICKUP-REPAIRS	0.00	0.0	124.85	0.0
F550 CREW CAB DUMP TRUCK	0.00	0.0	9,472.50	0.1
JOHN DEERE/ALAMO SLOPEMOWER-2007	0.00	0.0	9,570.83	0.1
2011 F750 REPAIRS	0.00	0.0	195.46	0.0
SLOPE MOWER REPAIRS-ALAMO	0.00	0.0	2,263.00	0.0
REPAIR CAT (906)	0.00	0.0	3,166.32	0.0
REPAIRS - JOHN DEERE 2015	0.00	0.0	608.16	0.0
REPAIR-DEERE TRACTOR	0.00	0.0	1,294.77	0.0
GRAPPLE TRUCK REPAIRS	0.00	0.0	20,198.71	0.1
EXMARK MOWER - REPAIRS	0.00	0.0	315.38	0.0
DITCH MAINTENANCE - TIRES	0.00	0.0	3,225.75	0.0
WHITE TRAILER REPAIRS	0.00	0.0	195.95	0.0

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Pinellas Park Water Management District
Income Statement
(Current Period & Year To Date)
For the period(s) of 12/1/2023 through 12/31/2023

	Current Period		Year to Date	
2015 Xmark Mower 48" - Repairs	0.00	0.0	71.60	0.0
2015 Xmark Mower - 52" - Repairs	0.00	0.0	1,576.27	0.0
TIRES,BATTERIES,ACCESS-FIELD	0.00	0.0	2,479.50	0.0
REPAIR-OFFICE EQUIPMENT	364.90	0.0	1,437.20	0.0
BUILDING MAINTENANCE REPAIRS	0.00	0.0	11,233.50	0.1
LAWN/MAINT SERVICE	233.08	0.0	2,228,705.54	16.3
SPYDER SUB WORK-CH 2-PPWMD	430.50	0.0	96,565.83	0.7
SPYDER SUB WORK-CH 3-PPWMD	0.00	0.0	23,227.78	0.2
SPYDER SUB WORK-CH#4-PPWMD	2,184.00	0.0	47,798.80	0.3
SUB WORK-CH5-PPWMD	380.00	0.0	8,554.50	0.1
2020 Ford F350 Repairs	0.00	0.0	257.48	0.0
2021 Ford F150 Repairs	0.00	0.0	262.45	0.0
2023 Big Tex Trailer Repairs	0.00	0.0	1,947.48	0.0
PRINTING & BINDING	0.00	0.0	185.50	0.0
PROMOTIONAL-MISC	0.00	0.0	300.00	0.0
LEGAL ADS	0.00	0.0	4,156.08	0.0
OFFICE SUPPLIES	1,049.35	0.0	5,709.95	0.0
CHEMICALS FOR SPRAYING	0.00	0.0	25,426.00	0.2
PETROLEUM EXPENSE	1,187.19	0.0	20,301.87	0.1
UNIFORM/GEAR APPAREL EXPENSE	146.22	0.0	8,154.54	0.1
MAINTENANCE SUPPLIES-GENERAL	269.00	0.0	7,032.25	0.1
EDUCAT/REGISTRATIONS/SEMINARS	0.00	0.0	2,150.50	0.0
MEMBERSHIP & DUES	0.00	0.0	7,438.00	0.1
EDUCATION-LODGING /MEALS	0.00	0.0	512.75	0.0
IMAGING EQUIPMENT	0.00	0.0	7,120.00	0.1
SMALL TOOLS-ACCESSORIES	(4.70)	0.0	(23.50)	0.0
Total Operating Expenses	\$65,110.42	1.3 %	\$3,123,504.21	22.9 %
Capital Outlay				
PROPERTY APPRAISER	\$9,574.38	0.2 %	\$65,515.24	0.5 %
TAX COLLECTOR-COMMISSIONS	96,707.04	2.0	264,897.30	1.9
TAX COLLECTOR/LICENSE,TAGS,FEE	0.00	0.0	164.64	0.0
Modernization Program	0.00	0.0	8,508.00	0.1
OFFICE BLDG-35TH ST NO.	270.00	0.0	13,967.00	0.1
MAINT BLDGS-35TH ST N.	0.00	0.0	11,782.00	0.1
CH 1C RNWL-98TH AV TO CH1 (10-08)ENG/GEO	0.00	0.0	41,610.10	0.3
CH 2E PH 1 - ENGINEERING/GEOTECH	0.00	0.0	14,785.00	0.1
Engineering Ch.1 - FY 17-18	5,180.20	0.1	97,686.61	0.7
CH 3 - Enginnering/Geotech	9,250.00	0.2	227,102.00	1.7
CH 4 PNEL RPL 65/58AV&71ST/72LN(10-19)	7,800.00	0.2	317,464.82	2.3
All Channel Misc Repairs	0.00	0.0	13,332.00	0.1
TOTAL: EQUIPMENT	0.00	0.0	1,483.00	0.0
CH 1 - CONSTRUCTION (18-01)	24,790.35	0.5	(51,014.49)	(0.4)
CH 1C - PHASE 2 - CONSTRUCTION (10-08)	0.00	0.0	550,276.07	4.0
CH 2E - PHASE 1 - CONSTRUCTION (20-01)	0.00	0.0	65,872.25	0.5
CH 4 - CONSTRUCTION (10-19)	0.00	0.0	1,377,379.93	10.1
OFFICE EQUIPMENT	345.08	0.0	1,451.57	0.0
COMPUTER EQUIPMENT	0.00	0.0	10,000.00	0.1
2018 Kaiser Model S2 Excavator	0.00	0.0	334,507.98	2.4
2023 Big Tex Trailer	0.00	0.0	22,064.00	0.2
Total Capital Outlay	\$153,917.05	3.2 %	\$3,388,835.02	24.8 %
Total Expenses	\$263,707.40	5.4 %	\$7,202,866.96	52.7 %
Income (Loss) from Operations	\$4,617,457.85	94.6 %	\$6,457,661.48	47.3 %

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Pinellas Park Water Management District
Income Statement
(Current Period & Year To Date)
For the period(s) of 12/1/2023 through 12/31/2023

	Current Period		Year to Date	
Other Income (Expense)				
DCA-STATE OF FLORIDA	\$0.00	0.0 %	(\$420.00)	0.0 %
TAX COLLECTOR-PROPERTY TAX DUE	0.00	0.0	(5,761.28)	0.0
Total Other Income (Expense)	\$0.00	0.0 %	\$(6,181.28)	0.0 %
Income (Loss) Before Income Taxes	\$4,617,457.85	94.6 %	\$6,451,480.20	47.2 %
Net Income (Loss)	\$4,617,457.85	94.6 %	\$6,451,480.20	47.2 %

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