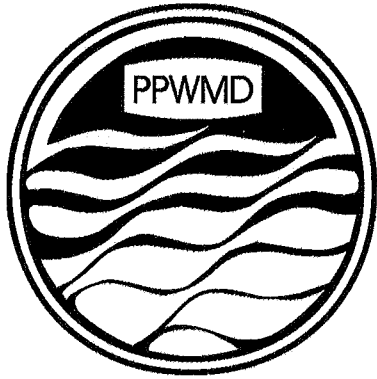




PINELLAS PARK WATER MANAGEMENT DISTRICT
6460 35TH STREET N.
PINELLAS PARK, FL 33781-6221

A G E N D A

REGULAR AUTHORITY MEETING #6
Fiscal Year 2024/2025

September 17, 2025
5:30 P.M.

Members of the public will have an opportunity to make public comments on each agenda item during the time that agenda item is considered any comments on items not on the agenda can be made at the end of the agenda. Please keep comments to three (3) minutes for each item.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

A. Board Meeting #5 was held on July 17, 2025

POSSIBLE MOTION - (APPROVE/DENY) THE MINUTES OF THE BOARD MEETING #5 HELD ON JULY 17, 2025.

V. NEW BUSINESS

A. Loss Control Policy

POSSIBLE MOTION - (APPROVE/DENY) ADOPT THE LOSS CONTROL POLICY FOR THE FY 2025/2026.

VI. ITEMS OF BUSINESS

A. PROJECTS.

- i.* Channel 1 (05/16/2024) – Panel Replacement at 66th Street (24-01)
- ii.* Channel 3 (01/19/2023) – Panel Replacement East of Haines Road (23-01)
- iii.* Channel 4 (11/16/2023) – Panel Replacement 68th Street to Belcher Rd. (23-02)
- iv.* Channel 4 (01/16/2025) – Panel Replacement 62nd Avenue to 66th Street (25-01)

B. ADMINISTRATION.

i. Finance

1. Finance Statement – August 2025

POSSIBLE MOTION - (APPROVE/DENY) FINANCIAL STATEMENT FOR AUGUST 2025 AS ON FILE IN THE DISTRICT OFFICE.

2. Investment Summary – September 2025

POSSIBLE MOTION - (APPROVE/DENY) INVESTMENT SUMMARY FOR SEPTEMBER 2025 AS ON FILE IN THE DISTRICT OFFICE.

ii. Executive Director Comments

1. Meeting Dates FY 25/26

iii. Legal Counsel Comments

C. MISCELLANEOUS.

The next Regular Authority Meeting will be held on Thursday, November 20, 2025, at 5:30 p.m.

PUBLIC COMMENTS

VII. BOARD MEMBER COMMENTS

VIII. ADJOURNMENT

POSSIBLE MOTION - MOVE WE ADJOURN THE PINELLAS PARK WATER MANAGEMENT DISTRICT BOARD MEETING #6.

Pursuant to Section 286.0105, Florida Statutes, any person desiring to appeal any action taken by the District at this meeting will need a record of the proceedings, and for such purpose may be required to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.

Any person with a disability who needs any accommodation to participate in this proceeding is entitled to assistance at no cost. Please contact the office of the District in writing at 6460 35th Street, Pinellas Park, FL 33781 or by phone at (727) 528-8022 at least two business days prior to the meeting to advise what assistance is needed.

PINELLAS PARK WATER MANAGEMENT DISTRICT

LOSS CONTROL POLICY

Throughout its history, the District has been concerned for the safety and well being of all of its employees. You and your continued good health are the District's "most important responsibility".

Accidents and injuries are not only costly to the individual worker, but to his or her family and future. Those who have experienced an accident of some sort, know only too well the upheavals it can cause. Accidents and injuries are costly to the District and to its operating efficiency.

It is the firm and continuing policy of the District's Board of Directors *that accidents shall be reduced or eliminated by the use of every reasonable mechanical precaution...and by "aggressive promotion of safe practices within the District"*. Every employee has a very important place in the accident prevention program, and you are expected to cooperate fully in the measures taken by the District for safety.

Some occurrences in life are not preventable, however, when one has the will to protect themselves, their surroundings, home and family; somehow that "will to succeed" benefits everyone involved.

The District's goal is to create an "Accident-Free" environment and work record. This cannot be accomplished without the complete dedication of every one of use. Your ideas on making this work will be considered. Everyone must follow the Safety Rules and Procedures. Section J of your Employee Manual explains responsibilities.

We hope you share our determination in the importance of maintaining proper and safe working habits.

Charles L. Tingler, Chairman

Michael S. Farrell, Treasurer

Ed Taylor, Co-Chairman

Dated: September 17, 2025



PINELLAS PARK WATER MANAGEMENT DISTRICT

BI-MONTHLY SUMMARY OF CDM SMITH ACTIVITIES FY 2024-2025

REPORT 6 – September 2025

CDM Smith PNs: 6202-301445, 290614 & 301722

PROJECT-RELATED UPDATES

CHANNEL 1AW EMERGENCY CHANNEL REPAIR 58TH STREET (25-02)

- Reviewed and documented correspondence.
- Received 60% Design Documents from Applied Sciences. Document review is being finalized.

CHANNEL 3 CONCRETE PANEL REPLACEMENT EAST OF HAINES RD NORTH (23-01)

- Performed site visits to observe construction progress.
- Prepared and transmitted site visit reports.
- Reviewed and documented correspondence.
- Attended construction progress meeting on August 5, 2025.

CHANNEL 4 PANEL REPLACEMENT AT 68th ST W TO BELCHER RD (23-04)

- Reviewed and documented correspondence.

CHANNEL 4E REPAIR AT 6101 62nd AVENUE NORTH PROPERTY (PN 290614)

- Reviewed and documented correspondence.
- Pending as-built approval for final payment.
- Met internally and with Client to discuss, as needed.

PPWMD MODEL MIGRATION (PN 301722)

- Continued working on Phase 1. Effort for Phase 1 to be finalized by October 1st.
- Effort for Channels 2 and 3 has been initiated. Hydrology and hydraulics are ongoing. Aiming to start running in new Storm Wise program by Thanksgiving.

SUPPORT SERVICES

CONSULTING SUPPORT AND MEETINGS

- Reviewed and documented correspondence.
- Assisted with the Board Meeting presentation preparation for the July 2025 Board Meeting.
- Initiated preparation of the July and August Bi-monthly Drainage System Maintenance Report for the September 2025 Board Meeting.
- 5-year documentation effort is nearing completion. Undergoing internal review.
- Organizing project documentation database for current and existing projects.

GASB REPORT

- There were no new activities under this task.

PUBLIC FACILITIES REPORT

- There were no new activities under this task.

CAPITAL IMPROVEMENTS PROGRAM

- Reviewed FY25-26 budget and provided feedback.
- Discussed internally and with Client, as needed.

DISTRICT MODERNIZATION

- Backchecking and updating of the online database (ongoing effort).
- Inputting maintenance work orders into the database.

DISTRICT ENGINEER

- Prepared monthly project invoices.
- Discussed projects and other items with the team as needed.
- Attended July 2025 Board Meeting.
- Assisted with inquiries for third-party construction projects in proximity to PPWMD Channels.



Status Report
for
Pinellas Park Water Management District
July 17, 2025 to September 17, 2025

This status report contains a summary of the efforts that Applied Sciences accomplished for the Pinellas Park Water Management District on the active projects during the period of July 17, 2025 through September 17, 2025.

Channel 1 – West of 66th Street North Bank
(DESIGN PHASE)

1. Submitted to PPWMD the Issued for Bid plans and Bid documents for review.
2. Coordination with PPWMD regarding TCE acquisition from PCSB.
3. Received the approved USACE, SWFWMD, and FDOT permits.
4. Coordinated with the District several times.



Channel 3 – Concrete Panel Replacement East of Haines Road
(CONSTRUCTION PHASE)

1. Keystone Excavators, Inc has completed approximately 30% of the concrete channel replacement.
2. Conducted Monthly Project Progress Meetings.
3. Reviewed Keystone Application for Payment.
4. Inspected and approved rebar placement prior to concrete pour
5. Reviewed Geotech Concrete Test Results.
6. Coordinated with the District several times.



Channel 4 – Concrete Panel Replacement
68th St West to Belcher Rd
(CONSTRUCTION PHASE)

1. Keystone Excavations, Inc. estimated start of construction Mid October 2025.
2. Received USACE permit approval on April 22, 2025.
3. Coordinated with the District several times.



Channel 4 – Concrete Panel Replacement
62nd Ave N West of 66th St
(DESIGN PHASE)

1. Completed Site Survey and Geotech Report.
2. Developing 60% design plans and permit application documents.
3. Coordinated with the District several times



Channel 1AW – Emergency Channel
Repair East of 58th Street
(DESIGN PHASE)

1. Completed Site Survey and Geotech Report.
2. Submitted 60% Design Plans and Bid documents for review.
3. Developing permit application documents.
4. Developing Drainage Easement acquisition documents for three (3) private properties along the northern channel bank.
5. Coordinated with the District several times.



INVESTMENT SUMMARY

Sept 2025

Type of	Max	July		Aug		Difference
Investment	Percent					
POOL		\$ 5,799,752.89	24.47%	\$ 5,821,639.36	25.65%	\$ 21,886.47
WELLS FARGO		\$ 35,289.07	0.15%	\$ 31,174.33	0.14%	\$ (4,114.74)
SUNTRUST		\$ 17,871,037.51	75.39%	\$ 16,839,623.48	74.21%	\$ (1,031,414.03)
CD		\$ -	0.00%	\$ -	0.00%	\$ -
TREASURY		\$ -	0.00%	\$ -	0.00%	\$ -
REPOS		\$ -	0.00%	\$ -	0.00%	\$ -
TOTAL	100.00	\$ 23,706,079.47	100.00%	\$ 22,692,437.17	100.00%	\$ (1,013,642.30)

Approved _____ Date _____

Pinellas Park Water Management District
Balance Sheet (Drill Down)
As of 08/30/2025

Assets

Current Assets

PAYROLL-SUNTRUST	\$3,834,725.02	
WELLS FARGO BANK-SAVINGS	35,289.07	
SUNTRUST-OPERATING	12,979,710.71	
STATE POOL ACCT	648,299.87	
STATE POOL ACCT	5,151,453.02	
Total Current Assets		22,649,477.69

Total Assets

\$22,649,477.69

Liabilities and Equity

Current Liabilities

ACCOUNTS PAYABLE	\$(0.22)	
AUDIT-ACCRUED RETIREMENT PAYBL	725.08	
FIT PAYABLE	2,463.95	
FICA PAYABLE	3,534.78	
UNION EXPENSE PAYABLE	368.25	
Total Current Liabilities		7,091.84

Total Liabilities

\$7,091.84

Equity

FUND BALANCE	\$13,057,780.94	
Fund Balance 2021	(69,017.00)	
Current Year Profit/Loss	9,653,621.91	
Total Equity		22,642,385.85

Total Liabilities and Equity

\$22,649,477.69

9/9/25
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Pinellas Park Water Management District

Income Statement (By Date Range)
For the Period of 8/1/25 through 8/31/25

	Balance	%
<u>Revenues</u>		
INTEREST - INVESTMENTS	\$52,516.29	98.6 %
Miscellaneous Income	751.50	1.4
Total Revenues	\$53,267.79	100.0 %
<u>Personnel Services</u>		
RETIREMENT CONTRIBUTIONS	\$3,390.14	6.4 %
SALARIES & WAGES	24,183.45	45.4
CONTRACT LABOR	4,134.81	7.8
MATCHING COSTS-FICA	1,850.01	3.5
GROUP HEALTH INSURANCE PREMS	5,067.90	9.5
GROUP LIFE INSURANCE PREMS	87.67	0.2
DISABILITY PROGRAM	202.37	0.4
DENTAL PREMIUM	283.90	0.5
GAP INSURANCE PREMIUM	150.10	0.3
Total Personnel Services	\$39,350.35	73.9 %
<u>Operating Expenses</u>		
PROF SERVS-LEGAL	\$3,000.00	5.6 %
GEN CONSULT-MEETINGS/CDM-#37	12,056.06	22.6
CONTRACT SERVS-CH 1-OTHER	11,816.76	22.2
CONTRACT SERVICES-OFFICE	147.00	0.3
GEN COMPUTER SUPPORT-OVERALL	1,772.84	3.3
PROGRESSIVE ENERGY-UTILITIES	840.20	1.6
WATER/SEWER/GARBAGE-CITY PP	272.02	0.5
TOTAL-CONTRACT SERV-FIELD	1,088.78	2.0
CYMA SUPPORT	62.50	0.1
TELEPHONE/CABLE	627.25	1.2
TOTAL- DISTRICT REPAIRS	623.55	1.2
JOHN DEERE/ALAMO SLOPEMOWER-2007	213.07	0.4
LAWN/MAINT SERVICE	165.38	0.3
SPYDER SUB WORK-CH 2-PPWMD	2,302.03	4.3
SPYDER SUB WORK-CH#4-PPWMD	2,184.00	4.1
SUB WORK-CH5-PPWMD	225.00	0.4
2020 Ford F350 Repairs	877.87	1.6
OFFICE SUPPLIES	144.29	0.3
CHEMICALS FOR SPRAYING	3,041.00	5.7
PETROLEUM EXPENSE	790.70	1.5
UNIFORM/GEAR APPAREL EXPENSE	610.13	1.1
MAINTENANCE SUPPLIES-GENERAL	168.36	0.3
MEMBERSHIP & DUES	500.00	0.9
Total Operating Expenses	\$43,528.79	81.7 %
<u>Capital Outlay</u>		
Modernization Program	\$11,835.40	22.2 %
OFFICE BLDG-35TH ST NO.	1,343.93	2.5
CH 1 Repair at 66th St (24-01) North	109,271.00	205.1
CH 3 - Enginnering/Geotech	24,874.56	46.7
CH 4E ENGINEERING/GEOTECH	12,455.79	23.4
CH 4 Panel Repl 62nd Ave W of 66th St	33,239.00	62.4
All Channel Misc Repairs	22,325.00	41.9
COMPUTER EQUIPMENT	2,891.56	5.4
CH 1A - RECONSTRUCTION	748,239.00	1404.7
Total Capital Outlay	\$966,475.24	1814.4 %
Total Expenses	\$1,049,354.38	1970.0 %
Income (Loss) from Operations	\$(996,086.59)	(1870.0)%
<u>Other Income (Expense)</u>		
TAX COLLECTOR-PROPERTY TAX DUE	\$(14,979.32)	(28.1)%
Total Other Income (Expense)	\$(14,979.32)	(28.1)%
Income (Loss) Before Income Taxes	\$(1,011,065.91)	(1898.1)%

9/9/25
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Pinellas Park Water Management District
Income Statement (By Date Range)
For the Period of 8/1/25 through 8/31/25

	Balance	%
Net Income (Loss)	<u><u>\$(1,011,065.91)</u></u>	<u><u>(1898.1)%</u></u>



PINELLAS PARK WATER MANAGEMENT DISTRICT

CALENDAR OF REGULAR AUTHORITY MEETINGS

FISCAL YEAR 2025-2026

All Regular Authority Meetings are held on the third Thursday of every other month at 5:30 P.M., at the District office located at 6460 35th Street N., Pinellas Park, Florida 33781-6221. Any changes or additions to the following schedule will be duly advertised in a general circulation newspaper, distributed to local authorities, and posted at the District office.

DATES OF MEETINGS

Thursday, November 20, 2025

Thursday, January 15, 2026

Thursday, March 19, 2026

Thursday, May 21, 2026

Thursday, July 16, 2026

Wednesday, September 16, 2026

Anyone wanting to appeal an official decision made on any subject at a meeting must have a verbatim record of the meeting and the appeal must include the testimony and evidence on which the appeal is based.